

Assurance Learning Academy

Operated by Antelope Valley Learning Academy, Inc.

A California Non-Profit Public Benefit Corporation

Date and Time

Wednesday February 26, 2020 at 1:45 PM PST

Location

37212 47th Street East, Palmdale, CA 93550

Conference Line: (661) 249-6805 Code: 447502

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:45 PM
Opening Items			
A. Call the Meeting to Order			
B. Record Attendance and Guests			
Members of the Board Roll Call and Establishment of Quorum			
Claudette Beck, Board President			
Michael R. Adams, Board Secretary			
Victoria Hancock, Board Member			
Ray Pompey, Board Member			
Mike Molloy, Board Member			
Learning Centers Roll Call			
Main: 37212 47th Street East, Palmdale, CA 93552			
32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510			
9027 Gallatin Road, Downey, CA 90240			
26640 Western Avenue, Suites F & G, Harbor City, CA 90710			
43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535			
1115 E. Market Street, Long Beach, CA 90805			
2101 Long Beach Blvd., Long Beach, 90806			
4126 S. Arlington Avenue, Los Angeles, CA 90008			
12502 Van Nuys Blvd., Suite 101-108, Pacoima, CA 91331			
14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402			
411 S Brand Blvd., San Fernando, CA 91340			
11844 Glenoaks Blvd., San Fernando, CA 91340			
6725 Kester Avenue, 2nd & 3rd Floors, Van Nuys CA 91405			

C. Pledge of Allegiance

D. Staff Introductions

E. Approve Agenda for the February 26, 2020, Regular Public Meeting of the Board of Directors. Vote

F. Approve Minutes of the November 18, 2019, Special Public Meeting of the Board of Directors. Approve Minutes

Approve minutes for Operated by Antelope Valley Learning Academy, Inc. Special Board Meeting on November 18, 2019

G. Approve Minutes of the November 20, 2019, Regular Public Meeting of the Board of Directors. Approve Minutes

Approve minutes for Operated by Antelope Valley Learning Academy, Inc. on November 20, 2019

H. Approve Minutes of the December 10, 2019, Special Public Meeting of the Board of Directors. Approve Minutes

Approve minutes for Special Board Meeting Operated by Antelope Valley Learning Academy, Inc. on December 10, 2019

II. Consent Agenda

A. Consent Agenda Vote

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

1. The Board will be asked to approve the revised Personalized Learning Policy
2. The Board will be asked to approve the current contract/agreement/MOU list
3. The Board will be asked to approve the revised Employee Handbook.
4. The Board will be asked to approve the 2020-2021 School Calendar.

III. Public Comment

A. Public Comment FYI

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

IV. School Reports and Information

Education

A. Principal's Update	FYI	Michelle Berry
B. WIOA Update	FYI	Michelle Berry
C. School Accountability Report Card (SARC) Update	FYI	Michelle Berry
D. Board Meetings and Graduation Dates Notice	FYI	

V. Action Items

A. The Board will be asked to approve the 2019/2020 Second Interim Report for the school.	Vote	Finance
B. The Board will be asked to approve the revised Charter School Accounting Manual.	Vote	Finance
C. The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King for the 2020 audit.	Vote	Finance
D. The Board will be asked to approve using Burkey, Cox, Evans & Bradford, Accountancy Corporation for the preparation for filing of the 2018 Form 990 Federal Return of Organization Exempt from Income Tax.	Vote	Finance
E. The Board will be asked to approve the opening and use of Hanmi checking accounts.	Vote	Finance
F. The Board will be asked to approve the Hanmi Bank shared use agreements.	Vote	Finance
G. The Board will be asked to approve the updated signers for all bank accounts.	Vote	Finance
H. The Board will be asked to approve the Charter School's renewal application and re-certification under the Dashboard Alternative School Status (DASS).	Vote	Michelle Berry

VI. Additional Corporate Officers and Board Members' Observations and Comments.

VII. Closing Items

A. Adjourn Meeting	Vote
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Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or

actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. Documents provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Charter School offices located at 37212 47th Street East, Palmdale, CA 93550 during normal business hours.