

## LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Assurance Learning Academy

CDS Code: 19 75309 0127100

School Year: 2022-23

LEA contact information:

Michelle Berry

Area Superintendent

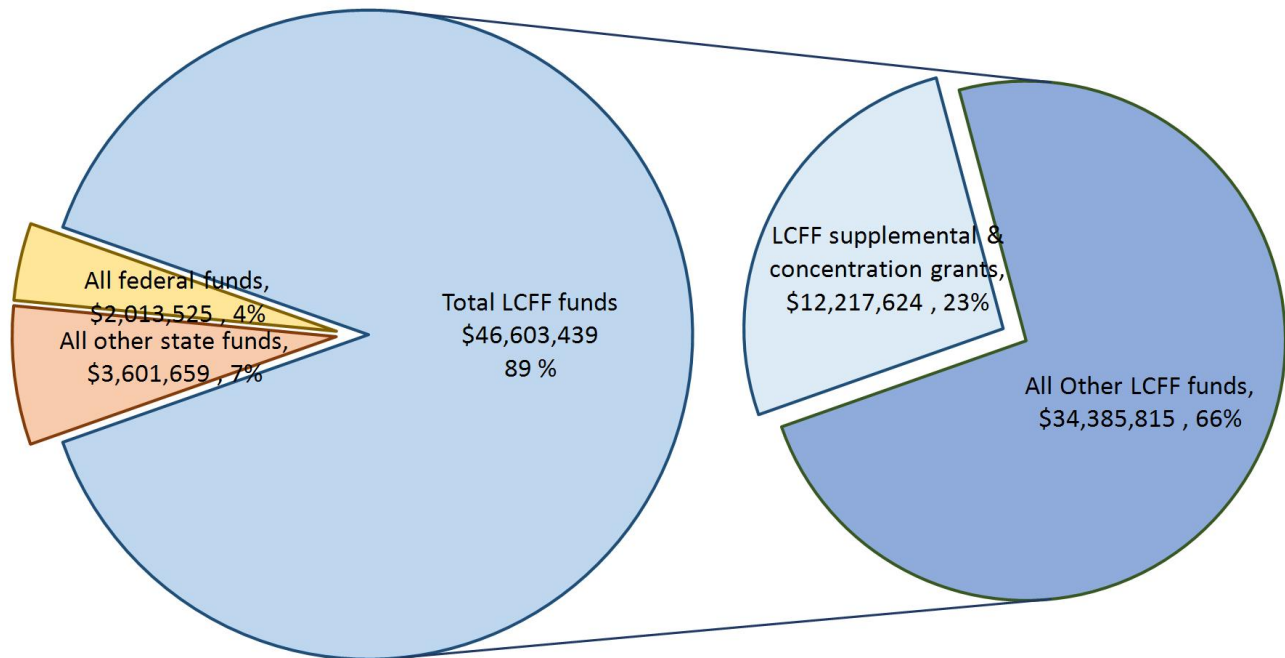
principal@assurancelearning.org

(661) 272-1225

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

### Budget Overview for the 2022-23 School Year

#### Projected Revenue by Fund Source

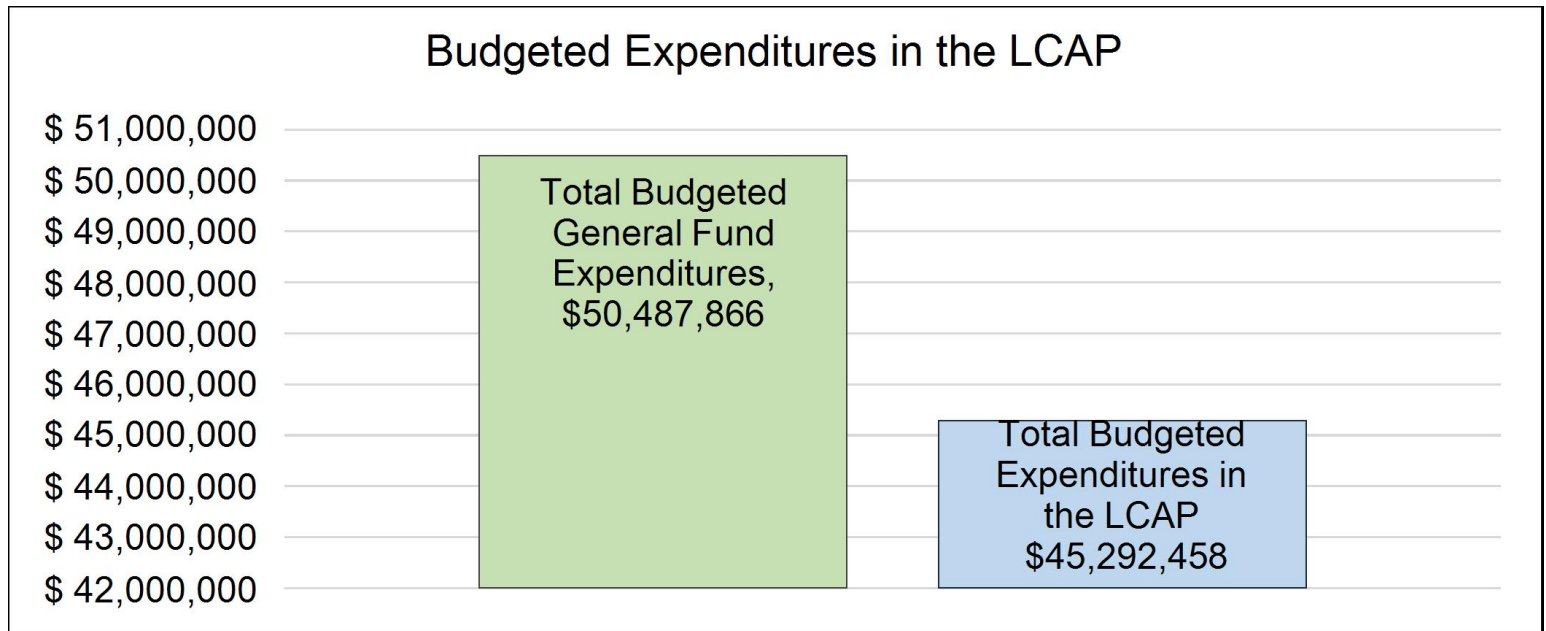


This chart shows the total general purpose revenue Assurance Learning Academy expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Assurance Learning Academy is \$52,218,623.00, of which \$46,603,439.00 is Local Control Funding Formula (LCFF), \$3,601,659.00 is other state funds, \$0.00 is local funds, and \$2,013,525.00 is federal funds. Of the \$46,603,439.00 in LCFF Funds, \$12,217,624.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

# LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Assurance Learning Academy plans to spend for 2022-23. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Assurance Learning Academy plans to spend \$50,487,866.00 for the 2022-23 school year. Of that amount, \$45,292,458.00 is tied to actions/services in the LCAP and \$5,195,408.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

Our independent study program implements a personalized learning experience for all students, including English learners, low income, Foster Youth, and Special Education students that is carefully designed to address their unique academic and social-emotional needs. To serve our At-Promise and highly mobile population, expenditures are budgeted for, but not limited to, teacher and staff salaries and benefits, student interventions, curriculum development, professional development, materials, hardware and software. Not included in the LCAP are the following:

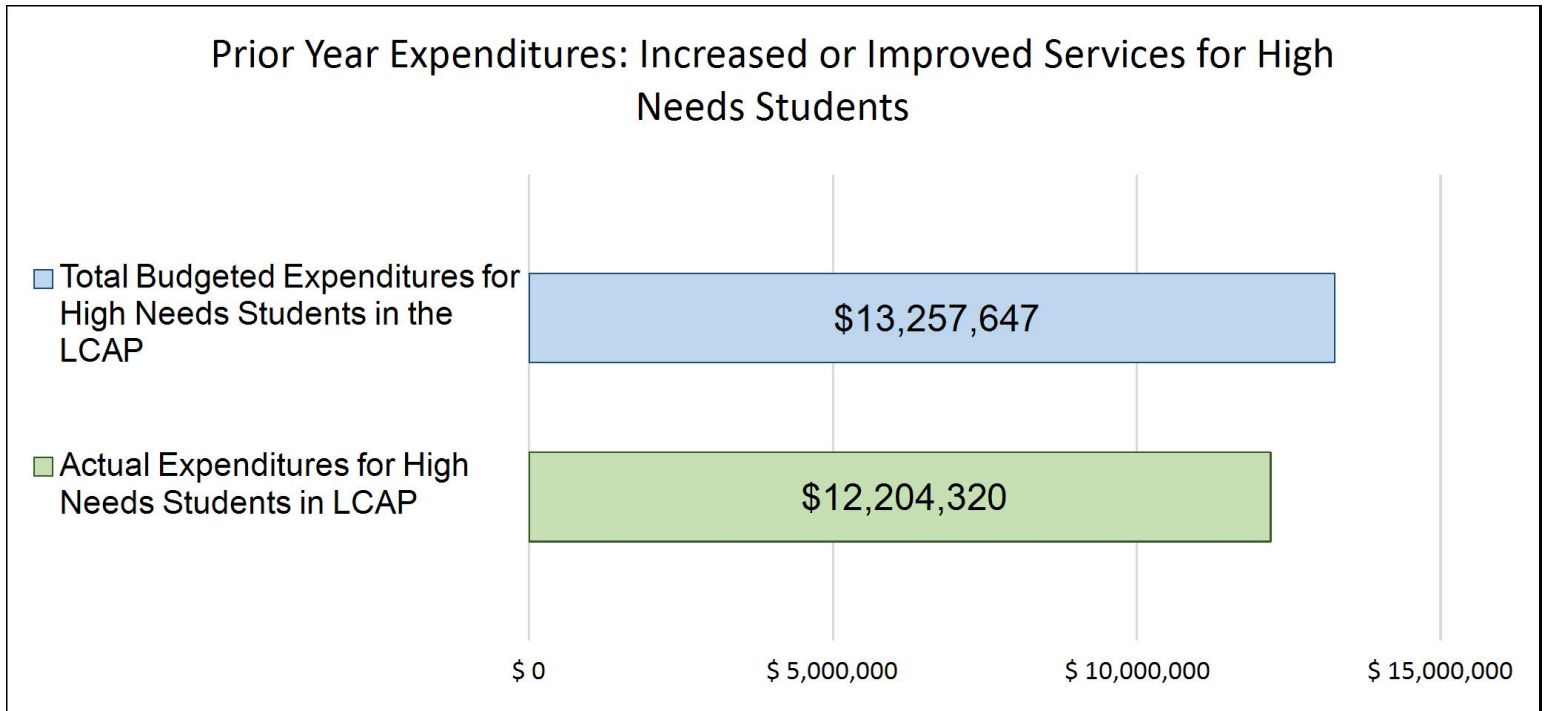
- Audit fees
- Legal expenses
- Association fees
- Special Education expenditures
- State Mandated Block expenditures
- Extended Learning Opportunities Grant Federal expenditures
- A-G Completion Improvement Grant Program expenditures
- Educator Effectiveness Grant expenditures

## **Increased or Improved Services for High Needs Students in the LCAP for the 2022-23 School Year**

In 2022-23, Assurance Learning Academy is projecting it will receive \$12,217,624.00 based on the enrollment of foster youth, English learner, and low-income students. Assurance Learning Academy must describe how it intends to increase or improve services for high needs students in the LCAP. Assurance Learning Academy plans to spend \$12,217,624.00 towards meeting this requirement, as described in the LCAP.

# LCFF Budget Overview for Parents

## Update on Increased or Improved Services for High Needs Students in 2021-22



This chart compares what Assurance Learning Academy budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Assurance Learning Academy estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2021-22, Assurance Learning Academy's LCAP budgeted \$13,257,647.00 for planned actions to increase or improve services for high needs students. Assurance Learning Academy actually spent \$12,204,320.00 for actions to increase or improve services for high needs students in 2021-22.

Our LEA is a Charter School. Charter Schools are funded only on current year ADA and are directly impacted by current year ADA fluctuations. There was a decline in enrollment this year, which reduced the Estimated LCFF Supplemental and/or Concentration Grants for 2021-22. The decrease in ADA contributed to a reduction in expenditures, within the Local Control and Accountability Plan; however, the Total Estimated Expenditures for Contributing Actions were above the Minimum Proportionality Percentage. Therefore, there was no negative impact on the overall percentage to increase or improve services for our high needs' students.



## Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Assurance Learning Academy	Michelle Berry Area Superintendent	principal@assurancelearning.org (661) 272-1225

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. The following is a one-time mid-year report to the local governing board or body and educational partners related to engagement on, and implementation of, these Acts.

A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).

Assurance Learning Academy was able to engage its educational partners using Zoom. Parents were notified, in English and Spanish, of the meeting through our L4L Connect, email and texts. The meeting was held on November 4, 2021. During the meeting, parents were informed of the additional 15% increase in funding, to be directed at supporting their students’ instructional needs. It was explained that, because this funding was not initially included in the 2020-2021 LCAP, it was important to receive their feedback into how the funds could be utilized and how valuable their input is in our planning. Their feedback was elicited during the meeting and could be submitted via public comment and through our feedback Google Form. Teachers and staff were also provided the opportunity to provide consultation on November 4, 2021.

A description of how the LEA used, or plans to use, the additional concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.

Assurance Learning Academy is a charter school serving an unduplicated population over 55%. We plan to use the additional 15% in supplemental and concentration funding to support our LCAP, which can be found at <https://assurancelearning.org/wp-content/uploads/2021/10/Assurance-Learning-Academy-Local-Control-and-Accountability-Plan-2021-2022-10.11.2021.pdf> . We expect to

receive \$1,553,149.00, in additional funding. The additional funds will be used to specifically add more teachers and staff identified in our LCAP.

LCAP Goal 1, Action 1 will be increased by \$970,000 to add 5 teachers, 5 counselors, and 1 small group instructor

LCAP Goal 2, Action 1 will be increased by \$95,000 to add an additional CTE teacher

LCAP Goal 3, Action 1, will increase by \$40,000 to add additional student retention support

LCAP Goal 3, Action 2 will be increased by \$405,000 to include a school nurse and 3 social workers

The increases to these actions equal the amount the additional funds in supplemental and concentration allotment. These funds are principally directed at meeting the identified needs of our low-income, English learner, and foster youth students.

A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.

Assurance Learning Academy did not receive this funding.

A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.

Assurance Learning Academy did not receive this funding.

A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.

Assurance Learning Academy is actively implementing its Local Control and Accountability Plan. The attached Mid-Year Report shows specifically how funds are being expended for each goal and every action in the LCAP.

This year, we have hired additional social workers, teachers and counselors. We currently have positions open for the following: Social Worker, Student Retention Support.

We have implemented the Safe Return to School Plan and are meeting students in person.

We did not receive ESSR III funds, CARES Act, ARP Act or CRRSA Act funding.

# Instructions for the Supplement to the Annual Update for the 2021–22 Local Control and Accountability Plan Year

*For additional questions or technical assistance related to the completion of the Supplement to the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP), please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

## Introduction

California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

When reporting available mid-year outcome, expenditure, and implementation data, LEAs have flexibility to provide this information as best suits the local context, provided that it is succinct and contains a level of detail that is meaningful and accessible for the LEA’s educational partners.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

## Instructions



Respond to the following prompts, as required. In responding to these prompts, LEAs must, to the greatest extent practicable, provide succinct responses that contain a level of detail that will be meaningful and accessible for the LEA's educational partners and the broader public and must, to the greatest extent practicable, use language that is understandable and accessible to parents.

In responding to these prompts, the LEA has flexibility to reference information provided in other planning documents. An LEA that chooses to reference information provided in other planning documents must identify the plan(s) being referenced, where the plan(s) are located (such as a link to a web page), and where in the plan the information being referenced may be found.

**Prompt 1:** *“A description of how and when the LEA engaged, or plans to engage, its educational partners on the use of funds provided through the Budget Act of 2021 that were not included in the 2020–21 Local Control and Accountability Plan (LCAP).”*

In general, LEAs have flexibility in deciding what funds are included in the LCAP and to what extent those funds are included. If the LEA received funding through the Budget Act of 2021 that it would have typically included within its LCAP, identify the funds provided in the Budget Act of 2021 that were not included in the LCAP and provide a description of how the LEA has engaged its educational partners on the use of funds. If an LEA included the applicable funds in its adopted 2021–22 LCAP, provide this explanation.

**Prompt 2:** *“A description of how LEA used, or plans to use, the concentration grant add-on funding it received to increase the number of staff who provide direct services to students on school campuses with an enrollment of students who are low-income, English learners, and/or foster youth that is greater than 55 percent.”*

If LEA does not receive a concentration grant or the concentration grant add-on, provide this explanation.

Describe how the LEA is using, or plans to use, the concentration grant add-on funds received consistent with California *Education Code* Section 42238.02, as amended, to increase the number of certificated staff, classified staff, or both, including custodial staff, who provide direct services to students on school campuses with greater than 55 percent unduplicated pupil enrollment, as compared to schools with an enrollment of unduplicated students that is equal to or less than 55 percent.

In the event that the additional concentration grant add-on is not sufficient to increase the number of staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, describe how the LEA is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

**Prompt 3:** *“A description of how and when the LEA engaged its educational partners on the use of one-time federal funds received that are intended to support recovery from the COVID-19 pandemic and the impacts of distance learning on pupils.”*

If the LEA did not receive one-time federal funding to support recovery from the COVID-19 pandemic and the impacts of distance learning on students, provide this explanation.

Describe how and when the LEA engaged its educational partners on the use of one-time federal funds it received that are intended to support

recovery from the COVID-19 pandemic and the impacts of distance learning on students. See the COVID-19 Relief Funding Summary Sheet web page (<https://www.cde.ca.gov/fg/cr/relieffunds.asp>) for a listing of COVID-19 relief funding and the Federal Stimulus Funding web page (<https://www.cde.ca.gov/fg/cr/>) for additional information on these funds. The LEA is not required to describe engagement that has taken place related to state funds.

**Prompt 4:** “A description of how the LEA is implementing the federal American Rescue Plan Act and federal Elementary and Secondary School Emergency Relief expenditure plan, and the successes and challenges experienced during implementation.”

If an LEA does not receive ESSER III funding, provide this explanation.

Describe the LEA’s implementation of its efforts to maintain the health and safety of students, educators, and other staff and ensure the continuity of services, as required by the federal American Rescue Plan Act of 2021, and its implementation of the federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan to date, including successes and challenges.

**Prompt 5:** “A description of how the LEA is using its fiscal resources received for the 2021–22 school year in a manner that is consistent with the applicable plans and is aligned with the LEA’s 2021–22 LCAP and Annual Update.”

Summarize how the LEA is using its fiscal resources received for the 2021–22 school year to implement the requirements of applicable plans in a manner that is aligned with the LEA’s 2021–22 LCAP. For purposes of responding to this prompt, “applicable plans” include the Safe Return to In-Person Instruction and Continuity of Services Plan and the ESSER III Expenditure Plan.

California Department of Education  
November 2021



## Local Control Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Assurance Learning Academy	Michelle Berry Area Superintendent	principal@assurancelearning.org (661) 272-1225

## Plan Summary [2022-23]

### General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Assurance Learning Academy is a Dashboard Alternative Status School with an independent study program. Our current enrollment is 3,226, and we serve 14% English Learners, 75.3% students who are socioeconomically disadvantaged, 1.7% foster youth, and 22.19% students with disabilities. We are a charter school that serves a diverse student community in Los Angeles County with the mission of engaging students in learning, who are no longer enrolled in a traditional classroom program, or who prefer a personalized learning education in an alternative setting. The long term social-emotional needs and housing insecurity or displacement of our communities have been a challenge intensified by the pandemic. Some students need the flexibility of an independent study model to meet family obligations, such as work or childcare needs. Many of our students reflect a diverse community with often low-income and English as a second language as a barrier to academic success. Some students may have been unsuccessful in the traditional school setting and simply seek an alternative choice in curriculum programs. The school offers alternative choices through site-based learning, independent study, small-group instruction, one-on-one instruction and distance learning to enable students to acquire the knowledge necessary to make a difference in their lives.

Our goal is to successfully prepare students for work or college-readiness through our integrated personalized program of job readiness coursework and Workforce Innovation partnerships. Through partnerships with WIOA, students who face unique economic challenges, including out-of-school attendance and at-risk youth who seek college and career opportunities that are not currently available to them in the traditional school system, will have improved tools to identify and access training options and other employment services best suited to their needs. Business and community partners through the WIOA program will be more closely connected to the system, with better resources

available to find and train skilled workers they need to grow their companies. Each aspect of the program will be shaped by the following question: is it helping ready-to-work-Americans move into ready-to-be-filled jobs?

The school provides a diverse, student-centered learning environment in which all students are held to high academic and behavioral standards. The school also emphasizes increased parental involvement, more one-on-one teacher and student interaction, student-driven participation in the learning process, technology access, varied learning environments, building student resiliency, social-emotional learning and choices in curriculum programs. Our personalized learning model is tailored to the needs and interests of each individual student. It is a combination of the best of home schooling and resource center based classes. Our 271 staff members are dedicated to developing personalized learning programs for each student. Its intent is to engage each student in the learning process in the most productive and meaningful way to optimize each student's learning potential and success. It allows the school to combine multiple assessment levels of student academic achievement through the regular recording of detailed learning records, compiling student work samples, and conducting annual state-mandated testing programs. The school offers this personalized learning option for students with the ultimate objective of enabling pupils to become self-motivated, competent, resilient and lifelong learners. We are a year-round credit recovery program and we have 13 Learning Periods (LP) as our method of structuring the academic year.

The 2021-22 School Year was the first year Assurance Learning Academy accepted Title 1 funds. In 2022-23 Assurance Learning Academy will move to a Schoolwide Title 1 Program and the Title 1 funds will be reflected in this LCAP as a means of meeting the School Plan for Student Achievement requirements. The Title 1 funds will be used to supplement the strategic plan represented in this plan to help our at-risk students meet state standards and graduate.

## Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

We used a three-year data set, from 2019-2022, starting with the Dashboard student group results and local data, in order to determine areas of success. In 2019, we experienced success on our Dashboard indicators, prior to the pandemic, and in analyzing student group data, we have identified the following areas of success. In 2019, we had a graduation rate that was green and was 74.2%. Our academic indicator for English Language Arts was yellow and mathematics was yellow. When this data is calibrated through the lens of a DASS school with an independent study program, the success here is significant. Our suspension rate was blue and remains low due to our one on one instructional model and our focus on SEL for students. Our retention rate and success rate continue to be high at 94.9%, which is important, because we are a credit recovery program and keeping students in school is our primary mission.

One area of success is that the attendance rate increased by +16.18 percentage points to 87.55% this year. We contribute this success to the fact that the COVID pandemic relented in its intensity and our schools have been able to get back to our expectations that students physically attend on campus twice per week. As we have been able to bring students back to campus, we have been able to reignite the in-person relationship building and school community atmosphere that made our school successful with attendance prior to the pandemic and

virtual learning. We plan to continue our success with student attendance by leveraging our experiences with student engagement throughout the pandemic and prior to the pandemic to create consistency moving forward regardless of what challenges are thrown our way.

## Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

The CA Dashboard for 2020-21 and 2021-22 was suspended as a result of AB 98 and AB 130. However, results from 2019 and local metrics provided us with a three year data set, which we used to inform our student group analysis. The first area of concern is that our CAASPP results show that English learners, low-income and foster youth students are scoring below the “All Group” in English Language Arts and mathematics. Even though the unduplicated groups improved from the prior year, it was not enough to close the gap in performance. We saw the similar achievement gaps during the pandemic, in key areas, such as ELA, mathematics, and credit completion, using the data we tracked for the Learning Continuity Plan. In 2019, our distance from standard for ELA and Math was 69 and 175 points respectively, for our all student group. Even though the all group was in the yellow, the Students with Disabilities group was each over 120 points below standard in ELA. Hispanic and socioeconomically disadvantaged students were about 70 points below the standard in ELA. The English Learner Progress Indicator was 40.6%, which is medium growth. The College and Career Indicator was in the red at 2.2%, and we strive for higher.

The 2021 CAASPP results for our English language learners was 100 percentage points below the All student group in mathematics and 100 percentage points below in ELA. Our socioeconomically disadvantaged students were below the All group by 50 percentage points in math, but only 7% points in ELA. There were not enough foster youth students to report results on last year. Students with disabilities were 100 percentage points below the All group in mathematics and 69 points below in ELA. We plan to share student performance data with our educational partners and use their feedback, along with our analysis, to help develop LCAP goals with actions directed at these areas of identified need.

Another area of concern is the graduation rate for 2021 was 58.1%, which is down 19.7 percentage points from the previous year of 77.8%. We feel strongly that this indicator was negatively impacted by the pandemic and the struggle to get students to engage with their school work outside of the minimum attendance requirement. We have already seen a vast improvement in this school year’s data which will be reflective in this indicator for the 2021-22 school year. We believe a big reason for this anticipated success is the fact that we have been able to return to pre-COVID school operations for the majority of this school year. This has led to increased student engagement and a resurgence of school community and relationship building among students and staff. In addition, we have continued to improve our student academic planning processes that have ensured students are on the right academic path. The AB 104 exemption status of many of our students has also re-energized their desire to receive their high school diplomas.

Due to the nature of our credit recovery, independent study, Dashboard Alternative School Status program, certain data points are not included in the LCAP. Students do not take Advance Placement, or pass EAP in an amount greater than 11, and the CDE prohibits any potentially identifying student data. Chronic absenteeism is also not a match for our program, because the calculation is for seat-based programs, and not short term independent study programs that have high mobility. Furthermore, our dropout rate is calculated as our non-

completer rate, which includes any student who does not report to us that they have continued with another program, in order to complete their education.

## LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

The Local Control Accountability Plan (LCAP) provides funds for helping high needs students with social-emotional support, academic interventions, counseling and student engagement activities. Students have access to a robust tutoring program that supports their learning. Targeted academic interventions help close skill and knowledge gaps ensuring that students become competent graduates. The following LCAP Goals support our low income, English Language learners and foster youth:

Goal #1: Increase Academic Progress

Goal #2: Students Will Gain Skills for College and Career Readiness

Goal #3: Increase Student Retention

Goal #4: Increase Educational Partner Engagement

Goal #5: Increase Resiliency

Our first goal is a focus goal directed at helping our unduplicated student improve their performance, especially our English Learners. Our second goal is a broad goal supporting student interest in a career tech or a higher education. The third goal is a maintenance of progress goal that meets the mission of our school program to retain students and help them graduate. Our fourth goal is aimed at improving educational partner engagement, especially for our unduplicated students and their families. Finally, our last LCAP goal involves increasing student resiliency as we believe that social-emotional wellbeing goes hand-in-hand with academic progress.

## Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

### ***Schools Identified***

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Assurance Learning Academy is not identified as a CSI school.

### ***Support for Identified Schools***

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Assurance Learning Academy is not identified as a CSI school.

### ***Monitoring and Evaluating Effectiveness***

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Assurance Learning Academy is not identified as a CSI school.

# Engaging Educational Partners

A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.

This year we received Title 1 funds and we are using the LCAP as our School Plan for Student Achievement (SPSA). We are adhering to federal guidelines for involving our educational partners in the needs assessment, parent compact, parent/family engagement policy and input into the direction of the use of federal funds.

This year Assurance Learning Academy was presented with several challenges due to the pandemic. However, to meet and adhere to the LCAP requirement for Parent Engagement, Assurance Learning Academy used a variety of methods to solicit educational partner input. Phone calls, flyers, emails, texts, and our online L4L connect system were utilized to communicate. To get a good sense of all educational partner views on how to continue improving our program, Assurance Learning Academy reached out to the following groups: students, parents, guardians, teachers, principals, administrators, and community partners. Input from our local SELPA was sought and shared with parents of students with special needs. Assurance Learning Academy scheduled schoolwide meetings throughout the school year and presented at various school events. This included Parent Night, Back to School Night, Open House, ELAC/PAC and Parent/Teacher Conferences and more.

Creativity was used to provide engagement opportunities for both in person and online connectivity and translation services. We saw an increase in participation because of these flexible efforts.

Assurance Learning Academy used engagement opportunities to inform educational partners of the school's progress and about the school's LCAP goals. At every meeting school leadership shared state and local assessments including up to date summative and formative assessments highlighting progress in student achievement and areas of improvement. Substantial discussions occurred at several of these meetings over what might impact student learning and affect the graduation rate. School leaders also shared the actions that were implemented to achieve the school goals. In addition, parents were given information on graduation requirements and college/career readiness by school counselors. They also discussed CTE Pathways, dual enrollment, and student events and opportunities. English Language Learner staff shared the importance of ELPAC testing and placement process along with the number of students being redesignated. Site leaders discussed enrollment, retention and shared changes to the school budget under local control; parents were also asked for consultation about the school LCAP goals, actions, and services. Feedback received from parents was documented and shared with school staff to get a better sense of the needs of students and parents.

The School Survey was given in February 2022 to all educational partners. These surveys were another means to gather input from individuals who were not able to provide feedback at one of our scheduled meetings to gather additional input.

From these meetings and surveys Assurance learning Academy was able to evaluate the concerns and needs of the community helping us to adjust our program and increase student success and parent communication. Comprehensive Needs Assessment meetings' target audience included district administrators and site administrators. Administrators reviewed data aligned with the metrics to determine if progress was being made in achieving desired outcomes. Various meetings were scheduled as data became available locally and through



the state (e.g. Dashboard data). Data analysis included a broad overview of reviewing aggregate data to determine areas of progress and/or concern. Follow up meetings included a deeper dive into the data by reviewing student detailed reports.

Engagement of PAC/ELAC Committee which met on the following date:

September 2022 - Virtual Parent Meeting: Back to school, Remote teaching/learning concerns, Parent workshop and feedback gathering. Sharing progress on LCAP Goals, Discuss 8 State Priorities and feedback gathering.

February 2022 - LCP Survey: Need Assessment Surveys sent to all educational partners.

September 30 and November 4, 2022- PAC/ELAC: Intervention Programs, Student Support Services, Progress towards goals and budget, NWEA and needs assessment, Reclassification, funding, Areas of Growth & Parental input, Parent Engagement Survey was used to elicit their input.

March 3 and April 28, 2022- PAC/ELAC: Share data, Parent feedback/input, Funding

In addition, our Parent Engagement committee hosts monthly workshops dedicated to the needs stated in surveys/feedback: trauma-informed, time management, lack of motivation, academic planning, FAFSA, and parent-teacher conferences.

Engagement with Students:

March 3, 2022 - Students participated in a group dialogue around their needs and the LCAP goals and actions. Data was shared and their consultation was elicited.

The Staff and Administration met:

August 9, 2022 - Staff Meeting (Classified staff and certified staff) to review LCAP Goal Progress and Data to review LCAP Goal Progress and Data

February 14, 2022 - Staff Meeting (Classified staff and certified staff) to review; Needs Assessment and Surveys Sent to all educational partners

April 11, 2022 - Staff Meeting (Classified staff and certified staff) to review LCAP Goal Progress and Data and LCAP Survey: Needs Assessment Surveys sent to all educational partners

April 11, 2022 - Staff Meeting (Classified staff and certified staff) to review LCAP Goals and data and to solicit feedback on the proposed 2022-2023 LCAP goals.

Assurance Learning Academy has no Certificated or Classified bargaining units.

In May 2022, a draft of the LCAP was posted onto the school website for two weeks and made available for public comment. The public was provided the opportunity to call or email the principal and provide their input during this time. No input was received.

We had our public hearing on June 1, 2022, and our school board approved our Local Control and Accountability Plan. Copies of the LCAP were available online, prior to the meeting, along with the board agenda. Educational partners were given the opportunity to provide comment to the charter school board, prior to its approval. The Local Indicators were also presented at the same board meeting that the LCAP was approved. The Board adopted the budget at the same meeting of the LCAP Adoption.

**SPECIAL EDUCATION SELPA SUPPORT:** We have a good partnership with our SELPA administration and the following collaborative activities have had a positive impact:

- The EI Dorado Charter SELPA participates and provides guidance in the CDE's Special Education Monitoring Processes.
- The EI Dorado Charter SELPA provides program and technical support by the Program Specialist and/or other SELPA team members.
- Dropout (and Graduation), Post-secondary outcomes data for special education students are reviewed in a collaborative process with the EI Dorado Charter SELPA.
- Guidance for developing and monitoring transition plans for students with disabilities is regularly offered and available from the EI Dorado Charter SELPA.
- Staff training related to special education students is provided by the EI Dorado Charter SELPA as needed and requested.
- The EI Dorado Charter SELPA requests participation of parents of students with disabilities in the SELPA Community Advisory Committee (CAC).

#### A summary of the feedback provided by specific educational partners.

The following aspects of the LCAP will be continued because of educational partner support in verbal and written feedback:

All goals and actions will be continued and monitored. Educational partners were supportive of maintaining the broad goals that captured specific actions intended to provide services to all students and actions intended to provide services to English Learners, foster youth, low-income students, and students with exceptional needs.

There will be a continued focus on Goal #1: Increase Academic Performance.

Parents and PAC/ELAC would like to see an increase in opportunities for engagement.

Continued support will be provided to our English Learner reclassification efforts.

Continued SEL support and strategies for motivation.

We will continue to collaborate with educational partners throughout the school year to explore and monitor the progress of implemented actions.

A description of the aspects of the LCAP that were influenced by specific input from educational partners.

As a result of educational partner input, Assurance Learning Academy will implement goals that align to our mission/vision and community needs.

Specifically, Goal 1 Action 1 (English Learners support staff, interventions, and materials) and Goal 3 Action 1 (Increase Student Retention), which directly correlate to the needs and concerns raised by educational partners. Students, parents, and staff all communicated the importance of support to our English Learners and interventions to support their success. In addition, our students, parents, and staff all communicate the continued need to eliminate barriers to students' retention in our program.

Specifically, they asked for continued resources to meet SEL needs as well as additional one on one extended academic support.

# Goals and Actions

## Goal

Goal #	Description
1	<p>Increase Academic Progress:</p> <p>This is a focus goal for increasing academic progress for all students, especially our English Language learners, low-income and foster youth, who struggled during the previous year. In the next three years, we will have mitigated the negative impact learning loss had on our students, and we will see improvement in our NWEA, EL reclassification, credit completion and graduation rates.</p>

An explanation of why the LEA has developed this goal.

As a result of our analysis on key state and local data, we determined the need for a focus goal on academic performance for all our English Language learners, low-income, and foster youth students. This new goal specifically addresses low key metrics such as the English Learner reclassification rate, credit completion, and graduation for our student groups. We looked at our student group data, which reveal performance gaps between the "All" Student Group, and the English Language learners, low-income, and foster youth students. Our students also take the NWEA MAP assessment, and we measure academic growth from year to year in this way. This year, performance gaps among student groups were also revealed, using that assessment. We understand the gaps that need to be closed for our students, and this focus goal was carefully designed to support their academic needs with targeted interventions and tutoring.

We sought the consultation of our educational partners, and involved them in the LCAP process, which we believe promotes positive engagement, buy-in, and trust. We know that additional tutoring, interventions, and counseling support will help address the learning loss over the next few years.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Teachers are highly qualified– Priority 1	100%	89% Qualified with Full Credential Data Year: 2021-22			100% Fully Credentialed Data Year: 2023-24

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Data Source: Internal HR Tracking			Data Source: Internal HR Tracking
Teachers are appropriately assigned – Priority 1	100%	99% Appropriately assigned  Data Year: 2020-21 Data Source: CalSAAS			100% Teachers are Appropriately Assigned  Data Year: 2023-24 Data Source: CalSAAS
Reading – Lexile Growth – local	1075 Lexile	All: 987.13 EL: 819.94 FY: 913.75 LI: 980.94 SWD: 882.07  Data Year: 2021-2022 Data Source: NWEA reports on PowerBI			All: 1095 EL: 850 FY: 920 LI: 995 SWD: 895  Data Year: 2023-24 Data Source: NWEA reports on PowerBI
Mathematics RIT now Quantile Growth - local	805 Quantile	All: 745.59 EL: 656.41 FY: 629.61 LI: 740.12 SWD: 557.68  Data Year: 2021-2022 Data Source: NWEA reports on PowerBI			All: 765 EL: 670 FY: 650 LI: 750 SWD: 565  Data Year: 2023-24 Data Source: NWEA reports on PowerBI

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Average Credit Completion – local	1.47	All: 2.09 EL: 1.87 FY: 2.05 LI: 2.08 SWD: 1.86  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI			All: 4.0 EL: 4.0 FY: 4.0 LI: 4.0 SWD: 4.0  Data Year: 2023-24 LP1-7 Data Source: Internal PowerBI
English Learner Reclassify - Priority 4	3%	3.0%  Data Year: 2021-22 LP1-7 Data Source: Internal Calculation			At or above 8.6% CA Average English Learner reclassification rate increases each year  Data Year: 2023-24 Data Source: Internal Calculation
EL Annual Progress on ELPAC – Priority 4	Postponed	ELPAC shows: Level 1 - 20.66% Level 2 - 39.52% Level 3 - 34.13% Level 4 - 5.69%  Data Year: 2021-22 Data Source: ELPAC, CA Dashboard			Moderate Growth  Data Year: 2023-24 Data Source: CA Dashboard

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
DASS 1 Year Graduation Cohort Rate - Priority 5	2019 - 77.8%	All: 58.1% EL: 58.5% FY: ** LI: 56% SWD: 54.6% Homeless: 66.7% AA: 67.9% AS:** H/L: 54.7% WH: 69.4%  Data Year: 2021 Data Source: CA Dashboard – DASS Graduation Rate **Data suppressed due to small count			All: 75% EL: 75% FY: 100% LI: 75% SWD: 75% Homeless: 100% AA: 75% AS:100% H/L: 75% WH: 75%  Data Year: 2023-24 Data Source: CA Dashboard – DASS Graduation Rate
Course Completion rate	Math 34% ELA 30% ELD 15%	Math 30% ELA 31% ELD 29%  Data Year: 2021-22 LP 1-7 Data Source: Internal Tracking			Course Completion rate increases  Data Year: 2023-24 LP 1-7 Data Source: Internal Tracking

## Actions

Action #	Title	Description	Total Funds	Contributing
1.1	English Learners support staff,	Upon reviewing our local and state assessment data broken down by subgroup data, we have identified several performance and outcome gaps and general programmatic/instructional needs for the English	\$1,956,102.00	Yes

Action #	Title	Description	Total Funds	Contributing
	interventions, and materials	<p>learner student population. Our English learner students show the most opportunity for continued academic improvement based on the most current state and local ELA and Math data as reflected in the metric tables. Based on a local needs assessment we have found that our English learner students need additional support and scaffolds to be successful. We will address this need by providing an EL Paraprofessional or other trained bilingual support personnel. This includes, but is not limited to EL tutors, ELD Leads, support staff, ELD Small Group Instruction, and supplementary materials for the ELD program as needed. Students will receive individualized support based on their specific English proficient level. We use an Individualized English Language Development Plan (IELDP) in collaboration with students and families. Implementing our Designated and Integrated English language development (ELD) is an integral part of our comprehensive program for every English learner in order to meet the linguistic and academic goals at their grade level as identified by their level of proficiency. EL's participate in Newcomer programs, Structured English Immersion or English Language Mainstream, based on their capacity to successfully advance in their language acquisition and their academics. Support staff will provide specific language instruction through vocabulary and language development to support literacy skills and language acquisition. We anticipate the student performance on CAASPP Math and ELA, as well as on the English Learner annual growth assessment will reveal improved performance for these students. This action is designed to meet the needs most associated with English learner students. Using real time tracking, student language proficiency and academic progress will be monitored and we expect that their ELPAC scores, as well as the reclassification rate, to increase as a result of the personalized academic support they will receive from qualified personnel.</p>		
1.2	All academic interventions and program materials	<p>As demonstrated in the Identified Needs and Metrics sections, State and local assessments in ELA and Math indicate that some of our lowest performing students are the English Learners, low income and foster youth student groups when compared to the All student group. To address this gap, academic interventions will be provided for our</p>	\$2,211,388.00	Yes



Action #	Title	Description	Total Funds	Contributing
		<p>English Learners, low income and foster youth students struggling with academic proficiency which will help them improve their skills. Targeted instruction in small group settings or other effective intervention programs, such as Read 180 and Math 180 will accelerate their academic abilities. Students who participate in academic interventions will improve their learning gaps, as shown in their NWEA scores. We expect that these actions will be effective at increasing students' mathematics and reading assessments. However, because we expect that all students showing low proficiency will benefit, this action is provided on an LEA-wide basis. We expect our NWEA scores to increase 5 points each year.</p>		
1.3	Tutoring and supports for students	<p>Some of our lowest credit completion rates and graduation rates are among the unduplicated student groups, as demonstrated in the Identified Needs and Metric section. To address the achievement gaps, tutors will support for our English Learners, low income and foster youth students who are credit deficient. This will help them complete their assignments and increase the rate at which they finish their courses. Local tutors and virtual tutors are actively engaged in reaching out to our English Learners, low income and foster youth students. Tutors deliver a critical level of support that we have seen be successful in helping address academic gaps effectively and improve student progress towards graduation. We expect that these actions will increase graduation rates for our English Learners, low income and foster youth student groups. However, because we expect that all students showing credit deficiency will benefit, this action is provided on an LEA-wide basis. We expect our credit completion rate to increase 0.75 points each year.</p>	\$939,468.00	Yes
1.4	Counseling students towards graduation and materials	<p>Some of our lowest graduation rates are among the English Learners, low income and foster youth student groups when compared to the All student group. This is demonstrated in the Identified Needs and Metrics sections. To address these gaps, counselors will provide additional support to English Learners, low income and foster youth</p>	\$1,338,163.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>students. They will promote high expectations provide guidance towards graduation. Counselors will connect with students and effectively monitor and guide students to achieve their graduation goals. We expect to continue providing counselors, who help address obstacles to graduation that English Learners, low income and foster youth students have; however, because we expect that all students could benefit, action is provided on an LEA-wide basis. This action has been effective for many students in helping them successfully graduate and will increase graduation rates for our student groups at the rate of 1% each year.</p>		
1.5	Student activities that increase learning efforts	<p>As demonstrated in the Identified Needs and Metrics sections, the English Learners, low income and foster youth students are often underperforming in their capacity for credit completion. The expected average is 4.0. They often exhibit low motivation to complete their assignments. To address this need, students participate in a comprehensive incentive and recognition system that helps support their scholastic efforts. Students are recognized for their efforts in a variety of ways that are meaningful to them. This includes but is not limited celebrations, field trips and enrichment experiences. We have witnessed how these actions can inspire students to continue to be productive and strive to accelerate their learning. We expect that these actions will have a positive impact on work completion rates. Furthermore, because we expect that all students could benefit from this action, it is provided on a schoolwide basis. We anticipate and increase up to 4 credits per learning period.</p>	\$722,003.00	Yes
1.6	Teachers and staff are qualified and appropriately assigned	<p>All students will have access to teachers who are fully credentialed and appropriately assigned to teach in their subject area of competence. Any teacher misassignments will be monitored and rectified, so that students are served according to the legal requirements.</p>	\$15,688,777.00	No

Action #	Title	Description	Total Funds	Contributing
1.7	Title 1 - Intervention programs and personnel to support students	Our students who struggle with academic performance need additional intervention programs and support personnel to effectively address their learning gaps. Federal funding is directed towards hiring literacy teachers who will implement research-based educational strategies. We expect students will improve their performance on academic metrics.	\$523,969.00	No
1.8	Professional Development for English Learners	Our English Language learners' reclassification rate is below the state average and will need additional support from faculty and support staff who employ effective strategies that will help improve students' ELPAC scores. To address this need, they will be served by trained EL Paraprofessionals or other trained bilingual support personnel. This includes, but is not limited to EL tutors, ELD Leads, support staff, ELD Small Group Instruction, and supplementary materials for the ELD program as needed. Trainings could include, but are not limited to developing an EL Tool Kit, implementing effective EL strategies using SIO (Sheltered Instruction Observational Protocol), and scaffolding strategies such as modeling, building schema, contextualization, and others. Additionally, workshops, conferences and professional learning communities provide information that will build the capacity of faculty and staff to increase student performance. We expect that our English Learners' ELPAC scores, as well as the reclassification rate, will increase as a result of the personalized academic support and attention they will receive from qualified personnel.	\$2,000.00	Yes

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Overall, we were able to implement the main components of the actions in the goal. Essential academic interventions were implemented for our students with the highest needs. They were supported by the intervention programs and tutoring. Tutors provided on-site and virtual support to our students in order to improve their credit completion efforts. Credit completion increased by +0.62 percentage points this year.

During the pandemic, we were challenged at times, with not being able to quickly fill staff vacancies and sustain a highly qualified staff. Our leadership and staff adapted to mitigate the potential impact on our students. Currently there are 11 teacher vacancies, and we have 89% highly qualified teachers serving our students.

We implemented most of Action 5, Student Activities That Increase Learning Efforts, providing a variety of field trips and experiences this year to our students. Offering field trips and experiences to our students after a challenging pandemic encouraged our students and their learning efforts. We were able to celebrate student learning by providing awards and themed engagements to help keep students motivated.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no material differences in the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services; because actual expenditures were approximately the same as budgeted expenditures and principally directed towards our English Language learners, low income and foster youth students. We were able to meet our budgeted expenditures as shown in the 2021-2022 Contributing Actions Annual Update table for estimated actual expenditures.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, the combined actions of this goal have increased the academic progress of our students as measured by key metrics such as the graduation rate and credit completion rate. As shown above, in the Measuring and Reporting Results chart, the credit completion rate increased to 2.09. This is the result of a comprehensive and strategic approach to helping students complete their coursework in a timely manner. Our intervention programs and tutors were able to help us realize this 35% increase in our credit completion rate. We are constantly focused on helping our English learners and their Lexile scores improve utilizing our NWEA. The improvement shown in EL credit completion shows that we met our goal for increasing academic progress.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There were three changes made to the metrics reported in this goal. First, we were reporting RIT scores for NWEA Reading and math results, and now we are reporting Lexile and Quantile scores, because that aligns with how scores are reported at a national level. We did this in order to be more comparable with other schools using Lexile reading scores and math Quantile scores. Secondly, there was no calculation for the English Learner Performance Indicator, so we reported ELPAC Levels 1-4, in order to show that we are examining the data that is available for our English learners. We will report the ELPI when it becomes available on the CA Dashboard. This year Assurance Learning Academy is using the LCAP to meet the federal requirements for the SPSA. Additional actions were included to describe the Title 1 program and uses of those funds under this goal.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
2	<p>Students Will Gain Skills for College and Career-Readiness:</p> <p>This is a broad goal for helping students gain skills for college and career-readiness for all students, including low-income, English learners, and foster youth students.</p>

An explanation of why the LEA has developed this goal.

This goal was developed with the special needs and interests of our unique student population. Most of our students choose our independent study program to change their story and increase their viability after graduation. We support their interests in pursuing a career through our CTE course work and partnerships. Everyone receives state standards aligned curriculum and we encourage students who are college bound to meet the A-G requirements. Year after year, we expect these metrics to show improvement for all of our student groups.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
State Standards–aligned materials – Priority 1	100%	100%  Data Year: 2021-22 Data Source: Dashboard Fall 2022			100%  Data Year: 2023-24 Data Source: Dashboard Fall 2024
Implement state academic standards and EL access – Priority 2	3.69 out of 5.0	4.16 out of 5.0  Data Year: 2021-22 Data Source: Dashboard Fall 2022			Full Implementation & Sustainability  Data Year: 2023-24 Data Source: Dashboard Fall 2024

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Statewide Assessments: * English Language Arts – Priority 4 * Mathematics – Priority 4 * Science – Priority 4	Statewide Assessments:  English Language Arts - Baseline is 2021 CAASPP percentage meeting/exceeding shown in Year 1 Outcome  Mathematics - Baseline is 2021 CAASPP percentage meeting/exceeding shown in Year 1 Outcome  Science - Baseline is 2021 CAASPP percentage meeting/exceeding shown in Year 1 Outcome	Statewide Assessments:  English Language Arts All: 29% EL: 0% FY: 50% LI: 27% SWD: 9% Homeless: 33% AA: 19% AS: 50% H/L: 29% WH: 31%  Mathematics All: 4% EL: 0% FY: 0% LI: 2% SWD: 0% Homeless: 5% AA: 3% AS: 0% H/L: 3% WH: 9%  Science All: 13% EL: 0% FY: 33% LI: 12%			Statewide Assessments  English Language Arts All: 46% EL: 5% FY: 2% LI: 43% SWD: 19% Homeless: ** AA: 38% AS:** H/L: 40% WH: 67%  Mathematics All: 7% EL: 2% FY: 2% LI: 6% SWD: 4% Homeless: ** AA: 7% AS: 24% H/L: 4% WH: 13%  Science All: 26% EL: 2% FY: 2% LI: 22% SWD: 27% Homeless: **

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		SWD: 6% Homeless: 0% AA: 0% AS: 0% H/L: 14% WH: 11%  Data Year: 2021 Data Source: SARC and PowerBI CAASPP Results			AA: 2% AS: 52% H/L: 23% WH: 38%  Data Year: 2024 Data Source: SARC and PowerBI CAASPP Results
Number of students in career-ready courses - local	Career Technical – 155 Professional Skills - 548	CTE - 95 Pro-skills – 971  Data Year: 2021-22 Data Source: Internal PowerBI			Increase students in career-ready courses each year  Data Year: 2023-24 Data Source: Internal PowerBI
Percentage of CTE course and pathway completers – Priority 4	39.9% CTE course completion rate & 0% graduates with CTE pathway	36% CTE course completion rate  Data Year: 2021-22 Data Source: Internal PowerBI  3.5% CTE pathway completer rate  Data Year: 2020-21 Data Source: CDE DataQuest			37.5% CTE course completion rate  Data Year: 2023-24 Data Source: Internal PowerBI  4% CTE pathway completer rate  Data Year: 2023-24 Data Source: CDE DataQuest



Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Access to broad range of courses – Priority 7	100%	100% Data Year: 2021-22 Data Source: Dashboard Fall 2022			100% Access to broad range of courses  Data Year: 2023-24 Data Source: Dashboard Fall 2024
Seniors complete A-G courses– and CTE pathway completers with A-G – Priority 4	1.97% completing A-G N/A for CTE & A-G	1.1% Seniors completing A-G courses 0.2% Seniors completing CTE and A-G  Data Year: 2020-21 Data Source: CDE DataQuest			2% A-G completion 0.5% A-G + CTE completion  Data Year: 2023-24 Data Source: CDE DataQuest
Dual Enrollment	22	27  Data Year: 2020-21 Data Source: Internal PowerBI			Dual Enrollment – increases each year  Data Year: 2023-24 Data Source: Internal PowerBI

## Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Career and college-readiness for English Learners, low	Some of our lowest career and college-readiness rates are among the English Learners, low income and foster youth student groups who are all below the state average of 16.3% for graduates completing a CTE pathway. They were also below the state average of 43.8%	\$752,796.00	Yes

Action #	Title	Description	Total Funds	Contributing
	income, and foster youth students	<p>completing A-G courses. Our English Learners, low income and foster youth students need to be prepared to pursue a career, or attend a college. To address this need, our students engage in career inventory, exploration and professional skills, in order to align their interests into either CTE or other secondary education. We take into consideration local employment opportunities and student interests to help guide students into coursework that is valuable. Support personnel, staff, partnerships and materials are essential to tailor and implement the curriculum for students. We have witnessed our students be successful in these programs. However, because we expect that all students showing low proficiency will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on our college and career readiness rates for our students and we expect to increase +0.5 percentage points each year for A-G and CTE.</p>		
2.2	Professional development addressing English Learners, low income, and foster youth students	<p>As demonstrated in the Identified Needs and Metrics sections, the CAASPP results in the ELA, math and science assessments show that many of our lowest performing students are the English Learners, low income and foster youth student groups when compared to the All student group. To address this issue, professional development for our teachers and staff will be essential to the progress our English Learners, low income and foster youth students. Trainings, conferences, workshops, and professional learning communities provide information for our capacity to address our English Learner students' academic and social-emotional needs. We have seen a positive impact on our At-Promise students with additional staff training, such as trauma informed practices. We anticipate that with the increase in professional collaboration and learning, that state assessment results for our English Learners, low income and foster youth will also increase. However, because we expect that all students showing low proficiency will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on students with CAASPP scores increasing by at least 1%.</p>	\$63,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
2.3	Technology Access & Support	All English Learners, low income and foster youth students will have 100% access to the curriculum and instructional supports. We know this involves access to effective technology platforms and support programs. This is an ongoing effort in helping them to access their curriculum and instructional supports. We have seen success with teachers and staff continually supporting students' access to technology, and we will continue to provide training and materials to close any gaps. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on our students, by sustaining 100% access to their educational program.	\$1,090,631.00	Yes
2.4	Support for Standards-based Curriculum and Instruction	All English Learners, low income, and foster youth students will have access to high quality standards aligned curriculum and instruction that is continually improving. The implementation score for our standards-based curriculum is 4.16, based on the CDE Standards Implementation Rubric. To address this, regional and site personnel will continue to collaborate and develop a high quality, customized curriculum, and provide coaching to support implementation for the unique needs of our student groups. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on our educational program resulting in a score of 5.0 on the CDE rubric.	\$1,595,974.00	Yes
2.5	Educational materials for an effective program	All students will have access to all materials to participate fully in enrolled courses. An effective education program relies on quality materials for all subject areas. We continue to purchase state adopted texts and update supplemental materials regularly, so that they meet our students' academic needs.	\$11,372,742.00	No
2.6	Safe and secure facilities	We provide learning facilities for our students that are safe and secure. We monitor our sites each year, using the Facility Inspection Tool (FIT).	\$5,483,704.00	No

Action #	Title	Description	Total Funds	Contributing
2.7	Dual enrollment for students	College going rates among our English Learners, low income and foster youth student groups tend to be low. To address this need, our English Learners, low income and foster youth students need additional staff support to be prepared and supported when taking a college course. We will have an internal staff person, who monitors with our teachers, those students who are assigned to dual enrollment courses and need help to support their efforts. Costs for college courses, books, materials, field trips and extra hours for support personnel are just a few of the possible expenditures for this action. This could also include professional development for helping our At-Promise youth be successful in these challenging courses. We have witnessed many of our students be successful when there is tutoring and other support from adults. We know that these actions will have a positive impact on English Learners, low-income and foster youth students; however, we will offer support LEA-wide in order to maximize successful dual enrollment for the entire student population.	\$6,000.00	Yes

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

We were able to implement the actions in our career and college-readiness, through standards-based coursework, and supplemental learning activities for our English Learners, low income and foster youth students. Technology upgrades and support for students' connectivity and programs continued to be a priority. Professional development was a large focus this year and we were able to build capacity in our teachers through professional learning activities with Dr. Ernie Mendes and Dr. Victor Rios to bring support tools to our staff as they serve our students.

We increased our number of Professional Skills completers to 971. Our number of students enrolled in CTE did decrease to 95 but overall students had access to a variety of the college and career activities at our school for students who had elective credits left in their academic journey, counselors met with them to discuss appropriate CTE courses to support their post high school plans.

We implemented most of Action 2.2, Professional Development, and were able to provide as many PD activities to our staff as we have in the past.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were material differences that occurred as a result of not being able to implement support for technology for student, professional development, dual-enrollment, and standards-based curriculum in all areas. However, this did not impact the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, because other strategies; such as technology for students and professional development, within the action were implemented, and which were principally directed towards our English Language learners, low income and foster youth students. We exceeded our budgeted expenditures as shown in the 2021-2022 Contributing Actions Annual Update table for estimated actual expenditures due to increased expenditures to implement college-career opportunities.

An explanation of how effective the specific actions were in making progress toward the goal.

We effectively implemented our College and Career-Readiness goal, as measured by key metrics, such as participation in CTE and Professional Skills courses, a standards-based curriculum, and the California Assessment for Student Performance and Progress. Our English Learners, low-income, and foster youth students were able to engage in activities that focused on career-readiness and/or college readiness. Professional skills courses had an enrollment of 971 this year. 100% of our students had access to a broad range of courses. There was an increase in the number of students taking dual enrollment courses. We were able to implement our college and career-ready, standards-based instructional program this year. Additionally, we ensured that students had access to technology and a high level of connectivity in order to support their learning efforts.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

New this year is the required metric for measuring the percentage of seniors completing the A-G courses and a CTE pathway. This is a challenging combination of specific course completion for very high performing students. Last year only 0.2% of our seniors were able to be counted in this metric. We are using the most current data from the CDE's DataQuest.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
3	<p>Increase Student Retention:</p> <p>This is a maintenance goal for student retention. It is designed to continue the success we have had with addressing student disengagement from their schooling and supporting their decision to either retransfer or graduate through our program. We have safe and welcoming facilities, with a positive school climate, which effectively encourages students to remain engaged in their schooling experience.</p>

An explanation of why the LEA has developed this goal.

We measure our core program through the high rate of retention, graduation and retransferring back in school. Our mission is to successfully help students make the turn away from dropping out of school. We have specially trained staff and teachers in trauma-informed practices and they know how to effectively address student retention. In consultation with students, families, and staff, we will continue to provide a collaborative educational environment for the success of our students.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Success Rate - local (graduation, retention, and retransfer)	94.9%	All: 89.94%  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI			Success Rate – maintain 80% or higher  Data Year: 2022-23 LP1-7 Data Source: Internal PowerBI
School Facilities rating – Priority 1	Good Condition	All facilities Met Exemplary Condition			Exemplary Condition  Data Year: 2023-24

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Data Year: 2021-22 Data Source: Dashboard Fall 2022			Data Source: Dashboard Fall 2024
Retention rate – local metric	90.1%	All: 80.7%  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI			80% or higher  Data Year: 2023-24 Data Source: Internal PowerBI
Attendance rate – Priority 5	69.81%	All: 86.01%  Data Year: 2021-22 LP1-7 Data Source: Internal SIS			85% or higher  Data Year: 2023-24 Data Source: Internal SIS
Non-completer rate(dropout) – local metric	4.8%	All: 9.4%  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI			10% or lower non-completer rate (dropout)  Data Year: 2023-24 Data Source: Internal PowerBI
Suspension rate – Priority 6	0%	All: 0.07%  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI and Dashboard 2022			0% - Low rate  Data Year: 2023-24 Data Source: Dashboard Fall 2024

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Expulsion rate – Priority 6	0%	All: 0.03%  Data Year: 2021-22 LP1-7 Data Source: Internal PowerBI and Dashboard 2022			0% - Low rate  Data Year: 2023-24 Data Source: Dashboard Fall 2024

## Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Student Retention	We serve English Learners, low income and foster youth with high mobility, who are typically behind in credits and have been out of school for about a semester or more. We have seen success in the retention rate for our student population, which is currently at 80.7%. Ensuring that our English Learners, low income and foster youth students are attending and remaining in school is critical to meeting their needs. To address this, we have trained personnel who provide outreach and monitoring of students so that their attendance is regular. We also have comprehensive incentive programs. We will continue these practices, for our English Learners, low income and foster youth, because our data shows that we have been successful. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on the retention rate of our students, and that we will stay above 80% each year.	\$338,863.00	Yes
3.2	Social and Emotional Supports	Our English Learners, low income and foster youth student population were negatively impacted during the pandemic. Many sustained social and emotional trauma, which impacted our Success Rate, which measures graduation, retention and rematriculation. The Success Rate is currently 89.94%. We know that the success of our program is	\$728,085.00	Yes



Action #	Title	Description	Total Funds	Contributing
		<p>connected to student social-emotional health. To address this issue, we have trauma-informed practices have helped address many of the social-emotional needs of our English Learners, low income and foster youth students. Programs such as TREC, HOPE, counseling, support personal, social workers, professional development, special program such as yoga, have a positive impact on our students. We will continue to provide and improve on these actions and services, because we have witnessed success in our English Learners, low income and foster youth students when their social-emotional needs are carefully considered. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on the Success Rate of our program, and that we will stay above 80% each year.</p>		
<b>3.3</b>	Access to Transportation	<p>Our English Learners, low income and foster youth students are frequently without access to transportation to school or other related programs. It is critical that they have good attendance in order to learn. The average attendance rate is currently 86.01%. To address this issue, we provide a variety of transportation options from metro passes, bus services, vans and such. We will continue to provide this additional service for students, because we have seen it improve their access to school and programs. These actions will have a positive impact on the attendance rates of our English Learners, low income and foster youth students. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on the average attendance rate and that we will stay above 85% each year.</p>	\$20,000.00	Yes
<b>3.4</b>	Access to Nutrition	<p>Food scarcity for our highly mobile English Learners, low income, and foster youth students is a serious concern. We intended on doing everything a school can do, including providing nutrition for all. We think this will help mitigate the drop-out rate, which is the non-completer rate for our independent study program. The non-completer rate is currently 9.4%. To address this, we will ensure that students</p>	\$170,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		have access to quality nutrition at the school or even delivered if necessary. Students cannot learn well when they are hungry, so we will continue to provide food services and/or other means for them to receive sustenance. These actions will decrease non-completer rates for our English Learners, low income and foster youth student population. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect that these actions will have a positive impact on the average non-completer rate, which will stay below 10% each year.		
3.5	Title 1 – Helping Homeless	Our homeless students need additional support with basic necessities such as hygiene items, transportation and food, as well as social-emotional needs like feeling a part of the school community.	\$500.00	No

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Our goal for Increasing Student Retention was successfully implemented this year. Our English learners, low-income and foster youth were serviced by our student retention personnel. Our success rate is 90%, which is high for our independent study program. Our attendance is currently at 86.01%, which is an increase from last year by +16.2 percentage points. This local data is currently not disaggregated, and we are hoping to improve our capacity to report by subgroup.

The pandemic forced us to redouble our efforts to re-engage students, which included directing funds towards feeding and transporting students to school if necessary. Although we expended some funds for nutrition, we will adjust the amount of funding necessary to meet our students' nutritional and transportation needs. Our low income students were able to access food and transportation as needed.

We implemented all of Action 3.2, allowing our students to participate in many social-emotional activities this year including special events from our social workers and counselors. These activities helped student social-emotional needs.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were material differences that occurred as a result of not being able to implement transportation and student meals/nutrition as anticipated, though these services were offered. However, this did not impact the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, because our Student Retention Support personnel and incentive programs supported this goal and were principally directed towards our English Language learners, low income and foster youth students.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, we have maintained the retention of our students as measured by key metrics, such as the success rate, retention rate and low non-completer rate. As shown above, in the Measuring and Reporting Results chart, the success rate maintained steadily at 90%. This is the result of a comprehensive and strategic approach to helping students remain engaged in their education and help them overcome barriers to learning.

Our efforts to re-engage students resulted in an increase in our attendance rate to 86.01% this year. The non-completer rate remains low this year is 9.4%. These metrics show that we have improved retention and that the actions are effective in this goal.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Assurance Learning Academy did not spend the nutrition or transportation funds budgeted due to the pandemic. Funds for nutrition and transportation will be adjusted for our projection for the next year. However, students will be supported to the fullest extent possible in the areas of nutrition and transportation. This year Assurance Learning Academy is using the LCAP to meet the federal requirements for the SPSA. An additional action was included to describe the Title 1 program for homeless students and uses of those funds under this goal.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
4	<p>Increase Educational Partner Engagement:</p> <p>This is a maintenance goal for increasing educational partner engagement. We believe in parent participation with their student’s academic progress, and we believe in parents should be encouraged to participate in meaningful ways to promote positive school outcomes.</p>

An explanation of why the LEA has developed this goal.

Involving parents in their student’s orientation, awards, school activities, survey’s and parent advisory, has a positive impact on the student’s school experience. With consultation of our educational partners, we made this goal a maintenance of progress goal. There was a downturn in the school data for this goal, stemming from the pandemic, however, we expect it to resume full strength in a few years.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Parent conferences, events, celebrations – local metric	3851	3525+ participants  Data Year: 2021-22 LPs 1-7 Data Source: Internal Monitoring			Participants of Parent conferences, events, celebrations are above enrollment each year  Data Year: 2023-24 LPs 1-7 Data Source: Internal Monitoring
Parent Advisory/ ELPAC – participation all year local metric	40	367 participants to date			40 participants  Data Year: 2023-24

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Data Year: 2021-22 LP1-7 Data Source: Internal Monitoring			Data Source: Internal Monitoring
Efforts to seek parent input – Priority 3 school survey	76% easy to contact teacher	83% Feel Encouraged to Participate  Data Year: 2021-22 LP1-7 Data Source: School Survey			85% or more parents feel encouraged to participate  Data Year: 2023-24 Data Source: School Survey
Students feel safe – Priority 6	78% Feel Safe	99% Feel Safe  Data Year: 2021-22 LP1-7 Data Source: School Survey			91% or more students feel safe  Data Year: 2023-24 Data Source: School Survey
Students feel connected – Priority 6	39% Feel Connected	93% Feel Connected  Data Year: 2021-22 LP1-7 Data Source: School Survey			88% or more students feel connected  Data Year: 2023-24 Data Source: School Survey
Teachers feel safe– Priority 6	50% Concerned	99% Feel Safe  Data Year: 2021-22 LP1-7 Data Source: School Survey			92% or more teachers feel safe  Data Year: 2023-24 Data Source: School Survey

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Teachers feel connected– Priority 6	85% Teammate can connect with	99% Feel Connected  Data Year: 2021-22 LP1-7 Data Source: School Survey			92% or more teachers feel connected  Data Year: 2023-24 Data Source: School Survey

## Actions

Action #	Title	Description	Total Funds	Contributing
4.1	Community/Parent Liaison and Meaningful School Activities	The parents of English Learners, low income and foster youth students are some of the least involved educational partners. Parent and educational partner engagement is an essential component to effective schooling for our English Learners, low income and foster youth students. Our current attendance in school activities by parents is over 3535. We know that parents, guardians, and their families have a difficult time engaging with meaningful school activities. We will continue to provide a community and/or parent liaison who does outreach and promotes the school as a welcoming place for everyone. We will continue to provide this action, because we know that parent engagement is important and helpful in promoting the value of education in the family. We expect that these actions will increase involvement of the parents of English Learners, low income and foster youth. However, because we expect that all students showing credit deficiency will benefit, this action is provided on an LEA-wide basis. We expect our participation counts to be above school enrollment each year.	\$158,534.00	Yes
4.2	Translation and Outreach Services	Many of our English Learners and low income students speak a language other than English. Our English Learners, low income and foster youth students require effective communication and outreach about the educational programs and opportunities at the site. Good	\$3,000.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>communication improves a sense of connection. Currently, students report a high sense of connection at 93%. Translations in student's primary languages is critical for two-way communication efforts. Additionally, outreach and communication services are critical to school programs. We will continue to support this access to the school events and efforts through translating materials. We expect that these actions will sustain student's sense of connection for our English Learners, low income and foster youth student groups. However, because we expect that all students showing credit deficiency will benefit, this action is provided on an LEA-wide basis. We expect our students to report that over 90% feel connected to school each year.</p>		
4.3	Educational Partner Engagement	<p>Our English Learners, low income and foster youth students and families often struggle with beings involved in meaningful school activities. Results from our school survey show that our parents report that 83% feel encouraged to participate. We currently have 367 parents participating in Parent Advisory and English Learner Advisory groups. Sustaining educational partner engagement requires expenses for such things as communications, outreach, materials, activities and transportation. We will continue this action, because we have witnessed the positive impact on schools when barriers to access are removed for our English Learners, low income and foster youth students. However, because we expect that all students showing credit deficiency will benefit, this action is provided on an LEA-wide basis. We expect that our parents will report that over 85% feel encouraged to participate each year, based on the school survey.</p>	\$20,000.00	Yes
4.4	Title 1 – Parent Engagement	<p>Federal funds are directed at meaningful and engaging parent events, such as the Annual Title 1 meeting. These events have expenditures to support the activities, such as transportation, food, and other meeting materials.</p>	\$5,142.00	No

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

We were able to implement the actions in Goal #4, Increase Educational Partner Engagement. This was a challenge for us last year, but as a result of adapting additional methods of connecting and engaging our partners, we were able to sustain and improve on some of our actions. Parent conferences, orientations and school events were in-person this year and we continued to utilize the virtual meetings platforms to engage parents if they desired that option. PAC/ELAC meetings were also held this year and so far we have had 367 participants which is an 89% increase from last year.

We have significantly improved how we engage parents to provide opportunities for input and feedback. We increased our participation on our school survey, which helped provide insight into our LCAP goals and other school processes. Of the parents responding to the survey, 83% feel encouraged to participate, which is nearly a +9 percentage point increase.

We implemented most of Action 4.1, Community/Parent Liaison, and we were able to provide as more engaging activities than we have in the past including Community Nights and Parent Workshops. This is an important goal for us and our educational partners would like to keep this goal moving forward.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were material differences that occurred as a result of not being able to implement translation services and educational partner events. However, this did not impact the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, because other strategies, such as participating in community events, within the action were implemented, and which were principally directed towards our English Language learners, low income and foster youth students.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, we were successful with this goal, as measure by the school survey and participation results. We saw an increase in parents feeling encouraged to participate, rising to 83% this year. We believe that our positive engagement efforts resulted in 99% of the students reporting that they feel safe this year and 99% of the teachers reporting that they feel connected. Participation in conferences and PAC/ELAC meetings has improved significantly this year.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Assurance Learning Academy did not spend the school activities, translation, or materials for educational partner event funds due to the pandemic. Funds for school activities, translation, and materials for educational partner events will be adjusted and reduced in the coming



year. However, students, parents/guardians, and our educational partners will be supported to the fullest extent possible in these areas. This year Assurance Learning Academy is using the LCAP to meet the federal requirements for the SPSA. An additional action was included to describe the Title 1 program for parent engagement and uses of those funds under this goal.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Goals and Actions

## Goal

Goal #	Description
5	<p>Increase Resiliency:</p> <p>This is a broad goal for increasing student resiliency. We believe that student’s social-emotional well-being is critical to their happiness and academic progress.</p>

An explanation of why the LEA has developed this goal.

As a result of our analysis on local survey data, we determined the need for a broad goal directed towards meeting our students’ social-emotional needs. We know that students come to us with varying degrees of trauma, and that they need additional support to improve their resiliency. We believe our English Language learners, low-income and foster youth students should be encouraged to participate in meaningful and transformative programs, such as our Trauma Resilient Educational Community programs, which promote positive social emotional outcomes. We have seen these programs be effective for a variety of students and therefore we offer them to all of our students. We sought the consultation of our educational partners, and involved them the LCAP process, which we believe promotes positive engagement, buy-in and trust.

## Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Participation in social-emotional learning programs and other activities that increase resiliency.	1832 Participants	1854 Participants  Data Year: 2021-22 Data Source: Internal Tracking			Increase participation  Data Year: 2023-24 Data Source: Internal Tracking

## Actions

Action #	Title	Description	Total Funds	Contributing
5.1	Increase Resiliency	This goal was developed because survey data revealed that students did not feel sufficiently safe or connected during these challenging times. To address these important needs, our English Language learners, low income and foster youth students will engage in social-emotional learning courses or other activities designed to improve their resiliency. Students can participate in Trauma Resilient Educational Community programs such as the Social Emotional Curriculum, HOPE, Penning the Pandemic, SLAM, SOURCE, WIOA, JAG, Yoga and others, as different needs arise. We expect that these actions will be effective at increasing students' resiliency. However, because we expect that all students will benefit, this action is provided on an LEA-wide basis. We expect our participation in TREC programs to increase each year.	\$101,617.00	Yes

## Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Overall, we were able to implement the main components of the actions in the goal. Over 1854 students were able to participate in Trauma Resilient Educational Community programs such as the Social Emotional Curriculum, HOPE, Penning the Pandemic, SLAM, SOURCE, WIOA, JAG, and Yoga. Student survey results showed significant gains this year with +21 percentage point increase in students feeling safe, and there was a +45 percentage point gain in students feeling connected.

During the pandemic, we were challenged at times, with not being able to meet as we would have liked, due to the California Department of Health regulations. However, as soon as those were lifted, students and staff enjoyed meeting for their Trauma Resilient Educational Community programs.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no material differences in the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services; because actual expenditures were approximately the same as budgeted expenditures and principally directed towards our English Language learners, low income and foster youth students. We were able to meet our budgeted expenditures as shown in the 2021-2022 Contributing Actions Annual Update table for estimated actual expenditures.

An explanation of how effective the specific actions were in making progress toward the goal.

Overall, we met this goal as measured by key metrics such as the TREC participation, survey results for sense of safety, and survey results for sense of connectedness. As shown above, in the Measuring and Reporting Results charts for Goal 4, the survey results showed 99% of the students reported feeling safe, and 93% of the students reported feeling connected. As showing the metric chart for Goal 5, our participation in TREC programs increased to over 1854 this year. These results come from the compassion and care of the staff who implement our Trauma Resilient Educational Community programs with fidelity.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

There were no changes to this goal.

**A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.**

# Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2022-23]

Projected LCFF Supplemental and/or Concentration Grants	Projected Additional LCFF Concentration Grant (15 percent)
\$12,217,624.0000	\$1,488,006.00

## Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
35.53%	0.00%	\$0.00	35.53%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

## Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

The actions listed below are being provided on a “wide” basis to maximize efficiency and effectiveness and streamline implementation so that targeted support can be provided to the specific identified English Learners, low income, and foster youth group(s) in each action, while allowing other students to also benefit as/if needed. We expect that by providing these actions/services to meet the unique needs of our English learner, foster youth, and/or low-income students, the LEA will achieve the anticipated outcomes targeted to meet each identified student group’s stated need(s).

Each “wide” action in this plan will meet this requirement by: (1) Identifying it as a contributing action, (2) Clearly articulating how the needs of our foster youth, English learners, and or low-income students were considered first, including how the action considers those needs through design, content, method, location, or another attribute, and (3) Explaining how the action is effective in meeting the goal and the identified student group(s) needs. This unique approach was taken after consultation and input from our educational partners and other interested partners. Our intention in doing this was to increase transparency for our educational partners so they can better understand the rationale behind each “wide” action. We find this approach to be very transparent and well received by our community.

The contributing “wide” actions in this plan are:

Goal 1 Action 2: All academic interventions and program materials.

Goal 1 Action 3: Tutoring and supports for students.

Goal 1 Action 4: Counseling students towards graduation and materials.

Goal 1 Action 5: Student activities that increase learning efforts.

Goal 2 Action 1: Career and college-readiness for English Learners, low income, and foster youth students.

Goal 2 Action 2: Professional development addressing English Learners, low income, and foster youth students.

Goal 2 Action 3: Technology for upgrading student programs.

Goal 2 Action 7: Dual enrollment for students

Goal 3 Action 1: Student Retention Support personnel and incentive programs.

Goal 3 Action 2: Social-emotional, trauma support services and materials.

Goal 3 Action 3: Transportation for English Learners, low income, and foster youth students.

Goal 3 Action 4: Access to nutrition for English Learners, low income, and foster youth students.

Goal 4 Action 1: Community/Parent Liaison and meaningful school activities.

Goal 4 Action 2: Translation services and contracted services for outreach.

Goal 4 Action 3: Educational partner events, personnel, and materials for engagement.

Goal 5 Action 1: Increase resiliency.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

Assurance Learning Academy has demonstrated it has at met the 35.53% proportionality percentage by providing increased/improved services to our English learner, foster youth, and/or low-income students equivalent to a 35.53% proportionality percentage based on the contributing actions/services in this plan, which expended all supplemental and concentration funds calculated for the LEA as demonstrated in the action tables.

We met the minimum proportionality percentage by providing the actions/services principally directed toward the unduplicated student population as summarized in the prompt above and explained and justified in detail in each contributing limited action description within this plan. It is our intent that this approach of justifying how each applicable action is principally directed and effective in the action's description meets the requirements for the "principally directed and effective threshold" as well as contributing toward meeting the Minimum Proportionality Percentage (MPP) requirement.

These actions/services are most transparently communicated and understood by our educational partners through the approach we use in this plan. Building on the information provided in the prior prompt response above, the limited actions/services below are contributing to increasing or improving services for English learner, foster youth, and/or low-income students by the percentage indicated above as explained in the language of each unique actions. We are using the increased funding to increase and improve services as described for our LEA-wide and school wide services in prompt one and as described below for each of the student groups on a limited basis:

Goal 1 Action 1: English Learners Support Staff, Interventions and Materials  
Goal 1 Action 8: Professional Development for English Learners

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

We are a single school LEA and an independent study DASS charter school, with over 55% unduplicated students. Our students are served by additional personnel specifically trained to address their specific social-emotional and academic needs. The funds were used to increase or retain critical personnel, who are essential to implementing each goal. Listed below are the goals and actions that where there is additional personnel who provided direct services to unduplicated students:

Goal 1 Action 3: Tutoring and supports for students – have many tutors proficient in multiple subject areas  
Goal 1 Action 4: Counseling students towards graduation and materials – have additional counselors  
Goal 3 Action 2: Social-emotional, trauma support services and materials – have additional staff supporting these programs

We are a single school LEA and do not have comparison schools.

<b>Staff-to-student ratios by type of school and concentration of unduplicated students</b>	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	We are a single-school LEA independent DASS school focused on credit recovery; therefore, this prompt does not apply.	We are a single-school LEA independent DASS school focused on credit recovery; therefore, this prompt does not apply.
Staff-to-student ratio of certificated staff providing direct services to students	We are a single-school LEA independent DASS school focused on credit recovery; therefore, this prompt does not apply.	We are a single-school LEA independent DASS school focused on credit recovery; therefore, this prompt does not apply.



## 2022-23 Total Expenditures Table

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$44,762,847.00			\$529,611.00	\$45,292,458.00	\$25,431,576.00	\$19,860,882.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	1.1	English Learners support staff, interventions, and materials	English Learners	\$1,956,102.00				\$1,956,102.00
1	1.2	All academic interventions and program materials	English Learners Foster Youth Low Income	\$2,211,388.00				\$2,211,388.00
1	1.3	Tutoring and supports for students	English Learners Foster Youth Low Income	\$939,468.00				\$939,468.00
1	1.4	Counseling students towards graduation and materials	English Learners Foster Youth Low Income	\$1,338,163.00				\$1,338,163.00
1	1.5	Student activities that increase learning efforts	English Learners Foster Youth Low Income	\$722,003.00				\$722,003.00
1	1.6	Teachers and staff are qualified and appropriately assigned	All	\$15,688,777.00				\$15,688,777.00
1	1.7	Title 1 - Intervention programs and personnel to support students	All				\$523,969.00	\$523,969.00
1	1.8	Professional Development for English Learners	English Learners	\$2,000.00				\$2,000.00
2	2.1	Career and college-readiness for English	English Learners Foster Youth	\$752,796.00				\$752,796.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
		Learners, low income, and foster youth students	Low Income					
2	2.2	Professional development addressing English Learners, low income, and foster youth students	English Learners Foster Youth Low Income	\$63,000.00				\$63,000.00
2	2.3	Technology Access & Support	English Learners Foster Youth Low Income	\$1,090,631.00				\$1,090,631.00
2	2.4	Support for Standards-based Curriculum and Instruction	English Learners Foster Youth Low Income	\$1,595,974.00				\$1,595,974.00
2	2.5	Educational materials for an effective program	All	\$11,372,742.00				\$11,372,742.00
2	2.6	Safe and secure facilities	All	\$5,483,704.00				\$5,483,704.00
2	2.7	Dual enrollment for students	English Learners Foster Youth Low Income	\$6,000.00				\$6,000.00
3	3.1	Student Retention	English Learners Foster Youth Low Income	\$338,863.00				\$338,863.00
3	3.2	Social and Emotional Supports	English Learners Foster Youth Low Income	\$728,085.00				\$728,085.00
3	3.3	Access to Transportation	English Learners Foster Youth Low Income	\$20,000.00				\$20,000.00
3	3.4	Access to Nutrition	English Learners Foster Youth Low Income	\$170,000.00				\$170,000.00
3	3.5	Title 1 – Helping Homeless	All				\$500.00	\$500.00
4	4.1	Community/Parent Liaison and	English Learners Foster Youth Low Income	\$158,534.00				\$158,534.00

Goal	Action #	Action Title	Student Group(s)	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
		Meaningful School Activities						
4	4.2	Translation and Outreach Services	English Learners Foster Youth Low Income	\$3,000.00				\$3,000.00
4	4.3	Educational Partner Engagement	English Learners Foster Youth Low Income	\$20,000.00				\$20,000.00
4	4.4	Title 1 – Parent Engagement	All				\$5,142.00	\$5,142.00
5	5.1	Increase Resiliency	English Learners Foster Youth Low Income	\$101,617.00				\$101,617.00

## 2022-23 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$34,385,816.00	\$12,217,624.000	35.53%	0.00%	35.53%	\$12,217,624.00	0.00%	35.53 %	<b>Total:</b>	\$12,217,624.00
								<b>LEA-wide Total:</b>	\$0.00
								<b>Limited Total:</b>	\$1,956,102.00
								<b>Schoolwide Total:</b>	\$10,261,522.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	English Learners support staff, interventions, and materials	Yes	Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$1,956,102.00	0.00%
1	1.2	All academic interventions and program materials	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$2,211,388.00	0.00%
1	1.3	Tutoring and supports for students	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$939,468.00	0.00%
1	1.4	Counseling students towards graduation and materials	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$1,338,163.00	0.00%
1	1.5	Student activities that increase learning efforts	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$722,003.00	0.00%
1	1.8	Professional Development for English Learners	Yes	Schoolwide	English Learners	All Schools	\$2,000.00	0.00%

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
2	2.1	Career and college-readiness for English Learners, low income, and foster youth students	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$752,796.00	0.00%
2	2.2	Professional development addressing English Learners, low income, and foster youth students	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$63,000.00	0.00%
2	2.3	Technology Access & Support	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$1,090,631.00	0.00%
2	2.4	Support for Standards-based Curriculum and Instruction	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$1,595,974.00	0.00%
2	2.7	Dual enrollment for students	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$6,000.00	0.00%
3	3.1	Student Retention	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$338,863.00	0.00%
3	3.2	Social and Emotional Supports	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$728,085.00	0.00%
3	3.3	Access to Transportation	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$20,000.00	0.00%
3	3.4	Access to Nutrition	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$170,000.00	0.00%
4	4.1	Community/Parent Liaison and Meaningful School Activities	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$158,534.00	0.00%
4	4.2	Translation and Outreach Services	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$3,000.00	0.00%
4	4.3	Educational Partner Engagement	Yes	Schoolwide	English Learners Foster Youth	All Schools	\$20,000.00	0.00%

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
					Low Income			
5	5.1	Increase Resiliency	Yes	Schoolwide	English Learners Foster Youth Low Income	All Schools	\$101,617.00	0.00%

## 2021-22 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
<b>Totals</b>	\$57,670,354.00	\$53,992,231.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	English Learners support staff, interventions, and materials.	Yes	\$1,325,550.00	\$1,524,793.00
1	1.2	All interventions for reading, mathematics and other subjects to increase academic progress.	Yes	\$1,047,750.00	\$3,263,738.00
1	1.3	Tutoring support for students needing to complete required credits.	Yes	\$911,880.00	\$1,005,379.00
1	1.4	Counseling students towards graduation.	Yes	\$1,016,000.00	\$876,010.00
1	1.5	Student activities that increase learning efforts such as awards, celebrations, field trips, and enrichment.	Yes	\$578,580.00	\$269,488.00
1	1.6	Teachers and staff are qualified and appropriately assigned.	No	\$26,279,364.00	\$23,728,839.00
1	1.7	+15% S&C Funds for Tutors, Counselors, School Nurse - Supplemental Plan	Yes	\$1,553,149.00	\$1,501,950.00
2	2.1	Career, Career Technology Education and college-readiness for unduplicated students.	Yes	\$455,876.00	\$593,450.00
2	2.2	Professional development addressing unduplicated students	Yes	\$84,025.00	\$67,714.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.3	Technology for upgrading student programs.	Yes	\$859,730.00	\$499,486.00
2	2.4	Support for standards-based curriculum in all areas.	Yes	\$4,317,270.00	\$1,620,411.00
2	2.5	Educational materials for an effective program.	No	\$12,832,134.00	\$12,727,982.00
2	2.6	Safe and secure facilities for an effective learning environment.	No	\$5,301,209.00	\$5,331,090.00
2	2.7	Dual enrollment for students	Yes	\$13,744.00	\$1,947.00
3	3.1	Student Retention Support personnel and incentive programs	Yes	\$330,600.00	\$377,999.00
3	3.2	Social-emotional support services and materials.	Yes	\$152,943.00	\$200,094.00
3	3.3	Transportation for unduplicated students.	Yes	\$106,984.00	\$16,291.00
3	3.4	Access to nutrition for unduplicated students.	Yes	\$126,532.00	\$92,668.00
4	4.1	Community/Parent Liaison and meaningful school activities.	Yes	\$237,490.00	\$162,720.00
4	4.2	Translation services and contracted services for outreach.	Yes	\$5,525.00	\$863.00
4	4.3	Materials, transportation and personnel to support educational partner events	Yes	\$32,419.00	\$12,535.00
5	5.1	Increase resiliency	Yes	\$101,600.00	\$116,784.00





## 2021-22 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$12,116,771.00	\$13,257,647.00	\$12,204,320.00	\$1,053,327.00	0.00%	0.00%	0.00%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	English Learners support staff, interventions, and materials.	Yes	\$1,325,550.00	\$1,524,793.00	0.00%	0.00%
1	1.2	All interventions for reading, mathematics and other subjects to increase academic progress.	Yes	\$1,047,750.00	\$3,263,738.00	0.00%	0.00%
1	1.3	Tutoring support for students needing to complete required credits.	Yes	\$911,880.00	\$1,005,379.00	0.00%	0.00%
1	1.4	Counseling students towards graduation.	Yes	\$1,016,000.00	\$876,010.00	0.00%	0.00%
1	1.5	Student activities that increase learning efforts such as awards, celebrations, field trips, and enrichment.	Yes	\$578,580.00	\$269,488.00	0.00%	0.00%
1	1.7	+15% S&C Funds for Tutors, Counselors, School Nurse - Supplemental Plan	Yes	\$1,553,149.00	\$1,501,950.00	0.00%	0.00%
2	2.1	Career, Career Technology Education and college-readiness for unduplicated students.	Yes	\$455,876.00	\$593,450.00	0.00%	0.00%
2	2.2	Professional development addressing unduplicated students	Yes	\$84,025.00	\$67,714.00	0.00%	0.00%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
2	2.3	Technology for upgrading student programs.	Yes	\$859,730.00	\$499,486.00	0.00%	0.00%
2	2.4	Support for standards-based curriculum in all areas.	Yes	\$4,317,270.00	\$1,620,411.00	0.00%	0.00%
2	2.7	Dual enrollment for students	Yes	\$13,744.00	\$1,947.00	0.00%	0.00%
3	3.1	Student Retention Support personnel and incentive programs	Yes	\$330,600.00	\$377,999.00	0.00%	0.00%
3	3.2	Social-emotional support services and materials.	Yes	\$152,943.00	\$200,094.00	0.00%	0.00%
3	3.3	Transportation for unduplicated students.	Yes	\$106,984.00	\$16,291.00	0.00%	0.00%
3	3.4	Access to nutrition for unduplicated students.	Yes	\$126,532.00	\$92,668.00	0.00%	0.00%
4	4.1	Community/Parent Liaison and meaningful school activities.	Yes	\$237,490.00	\$162,720.00	0.00%	0.00%
4	4.2	Translation services and contracted services for outreach.	Yes	\$5,525.00	\$863.00	0.00%	0.00%
4	4.3	Materials, transportation and personnel to support educational partner events	Yes	\$32,419.00	\$12,535.00	0.00%	0.00%
5	5.1	Increase resiliency	Yes	\$101,600.00	\$116,784.00	0.00%	0.00%

**2021-22 LCFF Carryover Table**

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$32,958,700.00	\$12,116,771.00	0.00%	36.76%	\$12,204,320.00	0.00%	37.03%	\$0.00	0.00%

# Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

*For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

## Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
  - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
  - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
  - Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for educational partners and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard (Dashboard), how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions that the LEA believes, based on input gathered from educational partners, research, and experience, will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

## **Plan Summary**

### **Purpose**

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

## Requirements and Instructions

**General Information** – Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

**Reflections: Successes** – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, input from educational partners, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

**Reflections: Identified Need** – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? An LEA that is required to include a goal to address one or more consistently low-performing student groups or low-performing schools must identify that it is required to include this goal and must also identify the applicable student group(s) and/or school(s). Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

**LCAP Highlights** – Identify and briefly summarize the key features of this year's LCAP.

**Comprehensive Support and Improvement** – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

## Engaging Educational Partners

## Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the educational partners that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

## Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for engagement of educational partners in the LCAP development process:

### **Local Control and Accountability Plan:**

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.
- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.



- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

**Prompt 1:** “A summary of the process used to engage educational partners and how this engagement was considered before finalizing the LCAP.”

Describe the engagement process used by the LEA to involve educational partners in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required educational partners as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA’s philosophical approach to engaging its educational partners.

**Prompt 2:** “A summary of the feedback provided by specific educational partners.”

Describe and summarize the feedback provided by specific educational partners. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from educational partners.

**Prompt 3:** “A description of the aspects of the LCAP that were influenced by specific input from educational partners.”

A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the educational partner feedback described in response to Prompt 2. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by educational partner input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions

- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures
- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

## Goals and Actions

### Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

### Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

## **Focus Goal(s)**

**Goal Description:** The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

## **Broad Goal**

**Goal Description:** Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

**Explanation of why the LEA has developed this goal:** Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

## **Maintenance of Progress Goal**

**Goal Description:** Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

**Explanation of why the LEA has developed this goal:** Explain how the actions will sustain the progress exemplified by the related metrics.

## **Required Goals**

In general, LEAs have flexibility in determining what goals to include in the LCAP and what those goals will address; however, beginning with the development of the 2022–23 LCAP, LEAs that meet certain criteria are required to include a specific goal in their LCAP.

**Consistently low-performing student group(s) criteria:** An LEA is eligible for Differentiated Assistance for three or more consecutive years based on the performance of the same student group or groups in the Dashboard. A list of the LEAs required to include a goal in the LCAP based on student group performance, and the student group(s) that lead to identification, may be found on the CDE’s Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Consistently low-performing student group(s) goal requirement:** An LEA meeting the consistently low-performing student group(s) criteria must include a goal in its LCAP focused on improving the performance of the student group or groups that led to the LEA’s eligibility for Differentiated

Assistance. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, this student group or groups. An LEA required to address multiple student groups is not required to have a goal to address each student group; however, each student group must be specifically addressed in the goal. This requirement may not be met by combining this required goal with another goal.

- **Goal Description:** Describe the outcomes the LEA plans to achieve to address the needs of, and improve outcomes for, the student group or groups that led to the LEA's eligibility for Differentiated Assistance.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the student group(s) that lead to the LEA being required to develop this goal, how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the student group(s), and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes identified in the goal description.

**Low-performing school(s) criteria:** The following criteria only applies to a school district or COE with two or more schools; it does not apply to a single-school district. A school district or COE has one or more schools that, for two consecutive years, received the two lowest performance levels on all but one of the state indicators for which the school(s) receive performance levels in the Dashboard and the performance of the "All Students" student group for the LEA is at least one performance level higher in all of those indicators. A list of the LEAs required to include a goal in the LCAP based on school performance, and the school(s) that lead to identification, may be found on the CDE's Local Control Funding Formula web page at <https://www.cde.ca.gov/fg/aa/lc/>.

- **Low-performing school(s) goal requirement:** A school district or COE meeting the low-performing school(s) criteria must include a goal in its LCAP focusing on addressing the disparities in performance between the school(s) and the LEA as a whole. This goal must include metrics, outcomes, actions, and expenditures specific to addressing the needs of, and improving outcomes for, the students enrolled at the low-performing school or schools. An LEA required to address multiple schools is not required to have a goal to address each school; however, each school must be specifically addressed in the goal. This requirement may not be met by combining this goal with another goal.
- **Goal Description:** Describe what outcomes the LEA plans to achieve to address the disparities in performance between the students enrolled at the low-performing school(s) and the students enrolled at the LEA as a whole.
- **Explanation of why the LEA has developed this goal:** Explain why the LEA is required to develop this goal, including identifying the schools(s) that lead to the LEA being required to develop this goal; how the actions and associated metrics included in this goal differ from previous efforts to improve outcomes for the school(s); and why the LEA believes the actions, metrics, and expenditures included in this goal will help achieve the outcomes for students enrolled at the low-performing school or schools identified in the goal description.

### **Measuring and Reporting Results:**

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g., high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–21 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g., graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023–24:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2021–22</b> .	Enter information in this box when completing the LCAP for <b>2022–23</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2023–24</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2024–25</b> . Leave blank until then.	Enter information in this box when completing the LCAP for <b>2021–22</b> or when adding a new metric.

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

**Actions:** Enter the action number. Provide a short title for the action. This title will also appear in the action tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (**Note:** for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496(b) in the Increased or Improved Services Section of the LCAP).

**Actions for English Learners:** School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in *EC* Section 306, provided to students and professional development activities specific to English learners.

**Actions for Foster Youth:** School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

**Goal Analysis:**

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

### Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

### Requirements and Instructions

***Projected LCFF Supplemental and/or Concentration Grants:*** Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of low income, foster youth, and English learner students.

**Projected Additional LCFF Concentration Grant (15 percent):** Specify the amount of additional LCFF concentration grant add-on funding, as described in EC Section 42238.02, that the LEA estimates it will receive in the coming year.

**Projected Percentage to Increase or Improve Services for the Coming School Year:** Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

**LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

**LCFF Carryover — Dollar:** Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

**Total Percentage to Increase or Improve Services for the Coming School Year:** Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEAs percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

**Required Descriptions:**

**For each action being provided to an entire school, or across the entire school district or COE, an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.**

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

**Principally Directed and Effective:** An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA’s goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal.

As such, the response provided in this section may rely on a needs assessment of unduplicated students.



Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7 percent lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action[s])

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100 percent attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

**COEs and Charter Schools:** Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

## **For School Districts Only:**

### **Actions Provided on an LEA-Wide Basis:**

***Unduplicated Percentage > 55 percent:*** For school districts with an unduplicated pupil percentage of 55 percent or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

***Unduplicated Percentage < 55 percent:*** For school districts with an unduplicated pupil percentage of less than 55 percent, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

### **Actions Provided on a Schoolwide Basis:**

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

**For schools with 40 percent or more enrollment of unduplicated pupils:** Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

**For school districts expending funds on a schoolwide basis at a school with less than 40 percent enrollment of unduplicated pupils:** Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

**A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.**

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided on an LEA-wide or schoolwide basis or provided on a limited basis to unduplicated students. A limited action is an action that only serves foster youth, English learners, and/or low-income students. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

For any action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage. See the instructions for determining the Planned Percentage of Improved Services for information on calculating the Percentage of Improved Services.

**A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.**

An LEA that receives the additional concentration grant add-on described in EC Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.

In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of full time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA. The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA. The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

## Action Tables

Complete the Data Entry Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Data Entry Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. With the exception of the Data Entry Table, the word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)

- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2022–23 LCAP, 2022–23 will be the coming LCAP Year and 2021–22 will be the current LCAP Year.

## Data Entry Table

The Data Entry Table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included. In the Data Entry Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF apportionment calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will receive on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services.
- If "Yes" is entered into the Contributing column, then complete the following columns:
  - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
  - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
  - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
  - **Note:** For an action to contribute towards meeting the increased or improved services requirement it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
  - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Service for the action.

## Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

## Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

## Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
  - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

## LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of LCFF funding the LEA estimates it will receive for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Grant Program and the Home to School Transportation Program, pursuant to 5 CCR Section 15496(a)(8).

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

## Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

### Contributing Actions Table

- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column
- 5. Total Planned Percentage of Improved Services
  - This percentage is the total of the Planned Percentage of Improved Services column
- Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)
  - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

### Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- 6. Estimated Actual LCFF Supplemental and Concentration Grants
  - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- 4. Total Planned Contributing Expenditures (LCFF Funds)
  - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)



- 7. Total Estimated Actual Expenditures for Contributing Actions
  - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds)
- Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)
  - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4)
- 5. Total Planned Percentage of Improved Services (%)
  - This amount is the total of the Planned Percentage of Improved Services column
- 8. Total Estimated Actual Percentage of Improved Services (%)
  - This amount is the total of the Estimated Actual Percentage of Improved Services column
- Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)
  - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8)

**LCFF Carryover Table**

- 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)
  - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)
  - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- 12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)
  - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- 13. LCFF Carryover — Percentage (12 divided by 9)
  - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

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