

# Assurance Learning Academy

## Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California  
Non-Profit Public Benefit Corporation

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### Date and Time

Wednesday March 1, 2023 at 12:00 PM PST

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_OTa4NTY1N2EtY2RIMC00MDhiLThhYtEtMzg2MWJhNTAyMGEw%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=4b2409da-88a1-4c6b-82fe-8aef3599d53&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_OTa4NTY1N2EtY2RIMC00MDhiLThhYtEtMzg2MWJhNTAyMGEw%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=4b2409da-88a1-4c6b-82fe-8aef3599d53&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 325 777 417#

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### MEETING LOGISITICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
Opening Items			

	Purpose	Presenter	Time
A. Call the Meeting to Order		Claudette Beck	
B. Record Attendance and Guests		Claudette Beck	

**Members of the Board Roll Call and Establishment of Quorum**

Claudette Beck, Board President  
 Michael R. Adams, Board Secretary  
 Victoria Hancock, Board Member  
 Mike Molloy, Board Member

**Learning Centers Roll Call:**

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510  
 8399 Topanga Canyon Blvd., Canoga Park, CA 91304  
 9027 Gallatin Road, Downey, CA 90240  
 26640 Western Avenue, Suites F & G, Harbor City, CA 90710  
 43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535  
 1115 E. Market Street, Long Beach, CA 90805  
 2101 Long Beach Blvd., Long Beach, CA, 90806  
 4126 S. Arlington Avenue, Los Angeles, CA 90008  
 12502 Van Nuys Blvd., Suite 101-108, Pacoima, CA 91331  
 14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402  
 411 S Brand Blvd., San Fernando, CA 91340  
 11844 Glenoaks Blvd., San Fernando, CA 91340  
 6842 Van Nuys Blvd, 6th Floor, Van Nuys, CA 91405  
 9022 Laurel Canyon Rd., Sun Valley, CA 91352  
 707 West C. Street, Wilmington, CA 90744

C. Pledge of Allegiance		Claudette Beck	
D. Staff Introductions		Claudette Beck	
E. Approve Agenda for the March 1, 2023, Regular Public Meeting of the Board of Directors	Vote	Claudette Beck	
F. Approve Minutes of the February 1, 2023, Regular Public Meeting of the Board of Directors	Approve Minutes	Claudette Beck	

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will*

Purpose    Presenter    Time

*be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

A. Consent Agenda Items	Vote	Claudette Beck
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1. The Board will be asked to approve the 2023-2024 Parent Student Handbook
2. The Board will be asked to approve the 2023-2024 School Calendar

### III. Public Comment

A. Public Comment	FYI	Claudette Beck
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*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

### IV. School Reports and Information

A. Area Superintendent Update	FYI	Michelle Berry
B. WIOA Update	FYI	Victor Nardiello
C. Principal Update	FYI	Liliana Childs
D. Legislative Update	FYI	Bill Thompson
E. Finance Update	FYI	Guita Sharifi
F. California Dashboard Report	FYI	Michelle Berry
G. Current Vendor List	FYI	Michelle Berry
H. 2022-2023 Board Meeting Dates	FYI	Claudette Beck

Purpose Presenter Time

**V. Action Items**

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|---|-------------|---|
| <p><b>A.</b> The Board will be asked to approve the Charter School's renewal application and re-certification for Dashboard Alternative School Status</p>   | <p>Vote</p> | <p>Michelle Berry</p>                   |
| <p><b>B.</b> The Board will be asked to approve the revised Charter School Accounting Manual</p>  | <p>Vote</p> | <p>Guita Sharifi</p>                    |
| <p><b>C.</b> The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2022-2023 school year</p>  | <p>Vote</p> | <p>Guita Sharifi</p>                    |
| <p><b>D.</b> The Board will be asked to approve using the auditing firm Wilkinson, Hadley &amp; King &amp; Co., LLP for the 2022-2023 audit</p>   | <p>Vote</p> | <p>Guita Sharifi</p>                    |
| <p><b>E.</b> The Board will be asked to approve the Board Resolution Approving Board Stipends, increasing the board member stipend from \$450 to \$500 for each board member in attendance at a board meeting</p> | <p>Vote</p> | <p>Jeff Martineau<br/>Bill Thompson</p> |

**VI. Additional Corporate Officers and Board Members' Observations and Comments.**

**VII. Closed Session**

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|--|-------------|-----------------------|
| <p><b>A.</b> Adjourn open public Board meeting to go into closed session</p>   | <p>Vote</p> | <p>Claudette Beck</p> |
| <p>1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION<br/>(Government Code section 54956.9(d)(1).)<br/>Name of Case: Ripors vs. Assurance<br/>DFEH Case Number: 202112-1553262</p> |             |                       |
| <p>2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION<br/>(Gov. Code section 54957(b)(1).)<br/>Title: Area Superintendent</p>   |             |                       |
| <p><b>B.</b> Adjourn closed session and reconvene to open public Board meeting</p>   | <p>Vote</p> | <p>Claudette Beck</p> |
| <p><b>C.</b> Report of action taken or recommendations made in closed session, if any</p>  | <p>FYI</p>  | <p>Claudette Beck</p> |

**VIII. Closing Items**

	Purpose	Presenter	Time
A. Next Board Meeting Date: April 24, 2023, 1:30pm	FYI	Claudette Beck	
B. Adjourn Meeting	Vote		

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.