

Assurance Learning Academy  
411 S Brand Blvd, San Fernando, CA 91340  
English Learner Advisory Committee

Thursday, June 11, 2020

9am – 10:30 am

Agenda

- Introductions
- Explain PAC/ELAC
- Recruit Parent Volunteers
- Establish meeting dates and times
- Discussion of the importance of regular school attendance even for distance learning: review attendance patterns for EL students.
  - Brainstorm ways to improve attendance and share results with other parents/committees.
- Public comments
- Awarding Ceremony
- Food and Refreshments
- Photo Op
- Adjournment

Next meeting will be announced.

## ENGLISH LEARNER ADVISORY COMMITTEE

Date: June 11, 2020

### ELAC ATTENDANCE FOR THIS MEETING INCLUDES:

5 Parents

1 Adult student

5 students

School Administrators/Teachers/Staff

A quorum of the committee members:

has been met.

has not been met.

Legal Requirement/Training Covered: (Check areas covered at this meeting.) A quorum must be present in order to conduct business.

Advising the School Leadership on the development of the Single School Plan for Student Achievement as it relates to programs and services for English Language Learners (EC 64001[a]) Advising the School Leadership on the school's program, goals, and objectives for English Learner programs/services.

Advising the principal and staff on the school's programs for English Learners. (EC62002.5,52176[c])

Assisting in the development of the school's Needs Assessment. (5 CCR 11308(c)[1])

Review and Advise the school on the school's Annual Language Census. (5 CCR 11308(c)[5])

Advise the school on practices to make parents aware of the importance of regular school attendance.

ELAC training and training materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities. (EC 11308[d])

## Call the Meeting to Order

Mrs. Sharon Smyth called the meeting to order. She thanked the parents and students for coming in and explained the plan for the day. She was speaking from the other side of the room away from others to maintain social distancing and explained that she could not talk and present with the mask on.

She introduced Mrs. Mallari, ELD Specialist and then, yielded the floor to her. Mrs. Mallari explained the purpose of Parent Advisory Committees and English Learner Advisory Committee to the parents. She emphasized the need for volunteer parents to provide input and serve as change agents with regards to improvement of the school and its programs and services especially to English learners.

After explaining the process, Mrs. Mallari recruited parents to sign-up for the committees if they are interested.

Due to ongoing Covid-19 pandemic, Mrs. Mallari explained that instead of talking about regular school attendance. She would talk about how attendance and learning can be enhanced during distance learning.

Mrs. Mallari talked about making sure that learners are still gaining new vocabulary; practicing oral language especially since distance learning is all about being in front of a computer all the time; using the student's home language as an asset to aid learning; and encouraging parents to be involved with their child's distance learning experience.

Parents were nodding in agreement, but there were no further comments from the audience when solicited for feedback or questions.

Mrs. Smyth then announced commencement of student celebration. Teachers announced their students of the month.

Food and refreshments were served. And students and families were offered opportunity to take pictures.

The informational meeting ended at 9:30 am.

There were no changes to the agenda except for the early end of the meeting.