

# Assurance Learning Academy

## Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

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### Date and Time

Monday December 4, 2023 at 1:15 PM PST

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Location:** 4032 West Avenue L-6, Quartz Hill, CA 93536

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2FI%2Fmeetup-join%2F19%3Ameeting\\_MTNiODM5NWQtYjlzZi00MDMzLTg0YWItZDYyM2Q0ZDViYzU3%40thread.v2%2F0%3Fcontext%3D%257b%2522tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522oid%2522%253a%2522e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=5c730b27-441a-4b00-a555-7eca29738edc&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2FI%2Fmeetup-join%2F19%3Ameeting_MTNiODM5NWQtYjlzZi00MDMzLTg0YWItZDYyM2Q0ZDViYzU3%40thread.v2%2F0%3Fcontext%3D%257b%2522tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522oid%2522%253a%2522e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=5c730b27-441a-4b00-a555-7eca29738edc&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 983 757 856#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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### Agenda

<b>I.</b>	<b>Opening Items</b>		<b>1:15 PM</b>
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Opening Items

- |           |                              |  |                |
|-----------|------------------------------|--|----------------|
| <b>A.</b> | Call the Meeting to Order    |  | Claudette Beck |
| <b>B.</b> | Record Attendance and Guests |  | Claudette Beck |

**Members of the Board Roll Call and Establishment of Quorum**

Claudette Beck, Board President  
 Michael R. Adams, Board Secretary  
 Victoria Hancock, Board Member  
 Mike Molloy, Board Member  
 John Dortch, Board Member

**Learning Centers Roll Call:**

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510  
 8399 Topanga Canyon Blvd., Canoga Park, CA 91304  
 9027 Gallatin Road, Downey, CA 90240  
 26640 Western Avenue, Suites F & G, Harbor City, CA 90710  
 43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535  
 2101 Long Beach Blvd., Long Beach, CA, 90806  
 4126 S. Arlington Avenue, Los Angeles, CA 90008  
 12502 Van Nuys Blvd., Suite 101-108, Pacoima, CA 91331  
 14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402  
 411 S Brand Blvd., San Fernando, CA 91340  
 11844 Glenoaks Blvd., San Fernando, CA 91340  
 6842 Van Nuys Blvd, 6th Floor, Van Nuys, CA 91405  
 9022 Laurel Canyon Rd., Sun Valley, CA 91352  
 707 West C. Street, Wilmington, CA 90744

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|-----------|--|--------------------|----------------|
| <b>C.</b> | Pledge of Allegiance   |                    | Claudette Beck |
| <b>D.</b> | Staff Introductions  |                    | Claudette Beck |
| <b>E.</b> | Approve Agenda for the December 4, 2023,<br>Regular Public Meeting of the Board of Directors | Vote               | Claudette Beck |
| <b>F.</b> | Approve Minutes of the October 18, 2023,<br>Regular Public Meeting of the Board of Directors | Approve<br>Minutes | Claudette Beck |

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

### A. Consent Agenda Items

Vote

Claudette Beck

1. The Board will be asked to approve the revised School Safety Plan
2. The Board will be asked to approve the revised COVID-19 Plan for Resuming In-Person Instruction, an addendum to the school's Health and Safety Plan
3. The Board will be asked to approve the E-Rate vendor selections
4. The Board will be asked to approve the updated Sequoia Administrative Resources agreement
5. The Board will be asked to approve the updated Scholastic Educational Resources agreement

## III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

### A. Public Comment

FYI

Claudette Beck

## IV. School Reports and Information

### A. Area Superintendent Update

FYI

Michelle Berry

### B. WIOA Update

FYI

Victor Nardiello

### C. Principal Update

FYI

Jeremy Johnson

### D. Facilities Update

FYI

Michelle Berry

### E. Finance Update

FYI

Guita Sharifi

	Purpose	Presenter	Time
<b>F.</b> Title 1 Program Evaluation for SY 2022-2023	FYI	Sharon Lee	
<b>V. Action Items</b>			
<b>A.</b> The Board will be asked to approve the June 30, 2023, Annual Audit Report for the school	Vote	Guita Sharifi	
<b>B.</b> The Board will be asked to approve the 2023-2024 First Interim Report	Vote	Guita Sharifi	
<b>C.</b> The Board will be asked to review and approve Wilkinson, Hadley & King & Co., LLP to prepare the school's 2022 Form 990, Return of Organization Exempt from Income Tax	Vote	Guita Sharifi	
<b>D.</b> The Board will be asked to approve the Proposition 28 – Arts and Music in Schools Plan	Vote	Michelle Berry	
<b>VI. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Claudette Beck	
<b>VII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Claudette Beck	
<p style="text-align: center;">1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Claudette Beck	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Claudette Beck	
<b>VIII. Closing Items</b>			
<b>A.</b> Next Board Meeting Date: February 20 2024, 2:30pm followed by March 4, 2024, 1:00pm	FYI	Claudette Beck	

Purpose                      Presenter                      Time

**B.** Adjourn Meeting                      Vote

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.