

ELAC Meeting

Assurance Learning Academy

October 2, 2020

Minutes

1. Welcome - The meeting was called to order and all ELAC members, (staff, students and parents) were introduced.
2. Purpose – The purpose of the committee shall be to advise the principal on matters pertaining to the charter and school programs for English Language Learners.
3. Bylaws - At least 51% of the voting members shall be parents of students in the ELD program. Members shall serve for a term of 2 years. Each member shall have one vote.
4. ELAC officers - The roles and responsibilities of ELAC members were discussed. The officers of the committee shall consist of the chairperson, vice chairperson, and the secretary. Ms Knezetic, the ELD Lead explained the responsibilities of each officer.
5. Election - The election of ELAC officers was conducted. Ms Knezetic, ELD Lead, was selected as chairperson. Ms Gallegos, parent, was selected as vice chairperson. Ms Tran, the Social Science teacher, was selected as the secretary. The vote was finalized.
6. Minimesters - The purpose of the new Minimesters was presented. 8 week sessions of small group instruction will be offered to all students. Core classes, elective classes, and independent study is offered. Session 2 of the Minimesters will begin on October 19th.
7. Virtual Tutoring and ELPAC Testing - Tutoring is available for all students between the hours of 8:30 – 6:00pm. Virtual tutoring is available in English and in Spanish. Flyers were presented to the ELAC members. ELPAC testing is not being administered at this time, but members will be updated when it resumes.
8. Voter Information – Information on voter registration was given to the ELAC members. In addition, students may apply to work as a paid poll worker. A Flyer with additional information was presented to the members.
9. Adjournment - Contact information for all members was reviewed and the meeting was adjourned.

