

# Assurance Learning Academy

## Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

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### Date and Time

Thursday May 30, 2024 at 12:30 PM PDT

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

**Satellite Location:** 4032 West Avenue L-6, Quartz Hill, CA 93536

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 243 487 938 754

Passcode: PqnRi2

### Or call in (audio only)

[+1 657-207-0015,,145147683#](#)

Phone Conference ID: 145 147 683#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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### Agenda

<b>I.</b>	<b>Opening Items</b>		<b>12:30 PM</b>
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Opening Items

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| <b>A.</b> | Call the Meeting to Order    | Claudette Beck |
| <b>B.</b> | Record Attendance and Guests | Claudette Beck |

**Members of the Board Roll Call and Establishment of Quorum**

Claudette Beck, Board President  
 Michael R. Adams, Board Secretary  
 Victoria Hancock, Board Member  
 Mike Molloy, Board Member  
 John Dortch, Board Member

**Learning Centers Roll Call:**

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510  
 8399 Topanga Canyon Blvd., Canoga Park, CA 91304  
 9027 Gallatin Road, Downey, CA 90240  
 26640 Western Avenue, Suites F & G, Harbor City, CA 90710  
 43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535  
 2101 Long Beach Blvd., Long Beach, CA, 90806  
 4126 S. Arlington Avenue, Los Angeles, CA 90008  
 12502 Van Nuys Blvd., Suite 101-108, Pacoima, CA 91331  
 14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402  
 411 S Brand Blvd., San Fernando, CA 91340  
 11844 Glenoaks Blvd., San Fernando, CA 91340  
 6842 Van Nuys Blvd, 6th Floor, Van Nuys, CA 91405  
 9022 Laurel Canyon Rd., Sun Valley, CA 91352  
 707 West C. Street, Wilmington, CA 90744

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|-----------|--|--------------------------------------|
| <b>C.</b> | Pledge of Allegiance   | Claudette Beck                       |
| <b>D.</b> | Staff Introductions  | Claudette Beck                       |
| <b>E.</b> | Approve Agenda for the May 30, 2024, Regular<br>Public Meeting of the Board of Directors   | Vote<br>Claudette Beck               |
| <b>F.</b> | Approve Minutes of the April 15, 2024, Regular<br>Public Meeting of the Board of Directors | Approve<br>Minutes<br>Claudette Beck |

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

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|---|------|----------------|
| <b>A. Consent Agenda Items</b>  | Vote | Claudette Beck |
| <ol style="list-style-type: none"> <li>1. The Board will be asked to accept the Uniform Complaints Report for the 2023-2024 school year: 0 Complaints Received</li> <li>2. The Board will be asked to repeal the Area Superintendent Evaluation Policy and Procedures effective July 1, 2023</li> </ol> |      |                |

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

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|--------------------------|-----|----------------|
| <b>A. Public Comment</b> | FYI | Claudette Beck |
|--------------------------|-----|----------------|

**IV. School Reports and Information**

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|---|-----|------------------|
| <b>A. Area Superintendent Update</b>  | FYI | Victor Nardiello |
| <b>B. WIOA Update</b>   | FYI | Victor Nardiello |
| <b>C. Finance Update</b>  | FYI | Guita Sharifi    |
| <b>D. Report on Mathematics Placement Results</b>   | FYI | Victor Nardiello |
| <b>E. LCFF Local Indicators Report</b>  | FYI | Victor Nardiello |
| <b>F. Annual IRS Form 990, Return of Organization Exempt from Income Tax and the California return for 2022, as filed</b> | FYI | Guita Sharifi    |

	Purpose	Presenter	Time
<b>G.</b> California Community Schools Partnership Program (CCSPP) Implementation Grant Update	FYI	Sharon Lee	
<b>H.</b> 2024-2025 Board Meeting Dates	FYI	Claudette Beck	
<b>V. Public Hearing</b>			
<b>A.</b> Open Public Hearing	Vote	Claudette Beck	
<b>B.</b> The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the 2024-2025 Budget Overview for Parents, 2023-2024 Local Control and Accountability Plan (LCAP) Annual Update, and the LCAP with Comprehensive Support and Improvement Plan for the 2024-2025 school year	Discuss	Victor Nardiello	
<b>C.</b> Close Public Hearing	Vote	Claudette Beck	
<b>VI. Action Items</b>			
<b>A.</b> The Board will be asked to confirm its acknowledgement that Claudette Beck, Michael R. Adams, Victoria Hancock, and John Dortch have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Antelope Valley Learning Academy, Inc. for the term July 1, 2024 through June 30, 2025	Vote	Bill Thompson	
<b>B.</b> The Board will be asked to confirm its acknowledgement that Carol Stanford has been appointed as a member of the Board of Directors by Educational Advancement Corporation, the sole member of Antelope Valley Learning Academy, Inc. for the term July 1, 2024 through June 30, 2025	Vote	Bill Thompson	
<b>C.</b> The Board will be asked to approve the Propostion 28: Arts and Music in Schools Funding Annual Report for fiscal year 2023-24	Vote	Victor Nardiello	
<b>D.</b> The Board will be asked to reauthorize the Corporate Officers and Senior Administration to	Vote	Claudette Beck	

	Purpose	Presenter	Time
	make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others		
<b>E.</b>	The Board will be asked to re-authorize the reauthorize the Corporate Officers to award discretionary incentives to employees at various sundry times	Vote	Victor Nardiello
<b>F.</b>	The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi
<b>G.</b>	The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2024-2025, which drives the primary source of funding for the charter school	Vote	Guita Sharifi
<b>H.</b>	The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi
<b>I.</b>	The Board will be asked to approve the Budget for the 2024-2025 fiscal year	Vote	Guita Sharifi
<b>J.</b>	The Board will be asked to approve the 2024-2025 Budget Overview for Parents, 2023-2024 Local Control and Accountability Plan (LCAP) Annual Update, and the LCAP with Comprehensive Support and Improvement Plan for the 2024-2025 school year	Vote	Victor Nardiello
<b>K.</b>	The Board will be asked to approve the revised Expanded Learning Opportunities Grant (ELO-G) Plan for the school	Vote	Victor Nardiello
<b>L.</b>	The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2024-2025 school year	Vote	Victor Nardiello
<b>M.</b>	The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2024-2025 school year, as needed, to maintain	Vote	Guita Sharifi

	Purpose	Presenter	Time
adequate cash flow pursuant to the RLOC provisions			
<b>N.</b> The Board will be asked to approve obtaining a loan from Lifelong Learning Administration Corporation (LLAC) during the 2024-2025 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	
<b>O.</b> The Board will be asked to approve the signers for all bank accounts	Vote	Claudette Beck	
<b>VII. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Recognition of Service	FYI	Claudette Beck	
<b>B.</b> Observations and Comments	FYI	Claudette Beck	
<b>VIII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Claudette Beck	
<p>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  (Government Code section 54957(b)(1).)  Title: Superintendent</p>			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Claudette Beck	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Claudette Beck	
<b>IX. Closing Items</b>			
<b>A.</b> Next Board Meeting Date: August 13, 2024, 12:00pm followed by August 29, 2024, 1:00pm	FYI	Claudette Beck	
<b>B.</b> Adjourn Meeting	Vote	Claudette Beck	

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.