

Assurance Learning Academy

Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday March 4, 2025 at 1:00 PM PST

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 259 235 060 943

Passcode: qV78Yk7W

Dial in by phone

[+1 657-207-0015,,147323340#](#)

Phone conference ID: 147 323 340#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@assurancelearning.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Agenda

	Purpose	Presenter	Time
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I. Opening Items

1:00 PM

Opening Items

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|-----------|------------------------------|----------------|--|
| A. | Call the Meeting to Order | Claudette Beck | |
| B. | Record Attendance and Guests | Claudette Beck | |

Members of the Board Roll Call and Establishment of Quorum

Claudette Beck, Board President
 Michael R. Adams, Board Secretary
 Victoria Hancock, Board Member
 John Dortch, Board Member
 Carol Stanford, Board Member

Learning Centers Roll Call:

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510
 8399 Topanga Canyon Blvd., Canoga Park, CA 91304
 9027 Gallatin Road, Downey, CA 90240
 26640 Western Avenue, Suites F & G, Harbor City, CA 90710
 43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535
 2101 Long Beach Blvd., Long Beach, 90806
 12502 Van Nuys Blvd., Suite 101, Pacoima, CA 91331
 14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402
 411 S Brand Blvd., San Fernando, CA 91340
 12510 Van Nuys Blvd., Suite 104, Pacoima, CA 91331
 6842 Van Nuys Blvd., 6th Floor, Van Nuys 91405
 707 West C Street, Wilmington, CA 90744

- | | | | |
|-----------|----------------------|----------------|--|
| C. | Pledge of Allegiance | Claudette Beck | |
| D. | Staff Introductions | Claudette Beck | |

At this time, staff members will be invited to state their names and titles

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|-----------|--|--------------------|----------------|--|
| E. | Approve Agenda for the March 4, 2025, Regular
Public Meeting of the Board of Directors | Vote | Claudette Beck | |
| F. | Approve Minutes of the December 5, 2024,
Regular Public Meeting of the Board of Directors | Approve
Minutes | Claudette Beck | |

II. Consent Agenda

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

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|--|------|----------------|--|
| A. Consent Agenda Items | Vote | Claudette Beck | |
| <ol style="list-style-type: none"> 1. The Board will be asked to review and approve the School Accountability Report Card 2. The Board will be asked to approve the 2025-2026 School Calendar 3. The Board will be asked to approve the 2025-2026 Employee Handbook | | | |

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

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|--------------------------|-----|----------------|--|
| A. Public Comment | FYI | Claudette Beck | |
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IV. School Reports and Information

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|---------------------------------------|-----|------------------|--|
| A. Finance Update | FYI | Guita Sharifi | |
| B. Area Superintendent Update | FYI | Victor Nardiello | |
| C. WIOA Update | FYI | Victor Nardiello | |
| D. Principal Update | FYI | Jeremy Johnson | |
| E. California Dashboard Report | FYI | Sharon Lee | |

V. Action Items

	Purpose	Presenter	Time
A. The Board will be asked to approve the amended Conflict of Interest Policy	Vote	Bill Thompson	
B. The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2024-2025 school year	Vote	Guita Sharifi	
C. The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
D. The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King & Co., LLP for the 2024-2025 audit	Vote	Guita Sharifi	
E. The Board will be asked to approve the revised Committed Funds Plan for the school	Vote	Victor Nardiello	
VI. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Claudette Beck	
VII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Claudette Beck	
<p>1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2): (1 matter)</p> <p>2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Claudette Beck	
C. Report of action taken or recommendations made in closed session, if any	FYI	Claudette Beck	
VIII. Closing Items			
A. Next Board Meeting Date: April 10, 2025, 1:00pm	FYI	Claudette Beck	

Purpose Presenter Time

B. Adjourn Meeting

Vote

Claudette Beck

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@assurancelearning.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.