

# Assurance Learning Academy

## Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

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### Date and Time

Thursday April 10, 2025 at 1:00 PM PDT

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 254 558 343 794

Passcode: ni3nP2kD

### Dial in by phone

[+1 657-207-0015,,411534793#](#)

Phone conference ID: 411 534 793#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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### Agenda

|  |         |           |      |
|--|---------|-----------|------|
|  | Purpose | Presenter | Time |
|--|---------|-----------|------|

**I. Opening Items**

**1:00 PM**

Opening Items

- |           |                              |                |  |
|-----------|------------------------------|----------------|--|
| <b>A.</b> | Call the Meeting to Order    | Claudette Beck |  |
| <b>B.</b> | Record Attendance and Guests | Claudette Beck |  |

**Members of the Board Roll Call and Establishment of Quorum**

Claudette Beck, Board President  
 Michael R. Adams, Board Secretary  
 Victoria Hancock, Board Member  
 John Dortch, Board Member  
 Carol Stanford, Board Member

**Learning Centers Roll Call:**

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510  
 8399 Topanga Canyon Blvd., Canoga Park, CA 91304  
 9027 Gallatin Road, Downey, CA 90240  
 26640 Western Avenue, Suites F & G, Harbor City, CA 90710  
 43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535  
 2101 Long Beach Blvd., Long Beach, 90806  
 12502 Van Nuys Blvd., Suite 101, Pacoima, CA 91331  
 14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402  
 411 S Brand Blvd., San Fernando, CA 91340  
 12510 Van Nuys Blvd., Suite 104, Pacoima, CA 91331  
 6842 Van Nuys Blvd., 6th Floor, Van Nuys 91405  
 707 West C Street, Wilmington, CA 90744

- |           |                      |                |  |
|-----------|----------------------|----------------|--|
| <b>C.</b> | Pledge of Allegiance | Claudette Beck |  |
| <b>D.</b> | Staff Introductions  | Claudette Beck |  |

*At this time, staff members will be invited to state their names and titles*

- |           |   |                    |                |  |
|-----------|---|--------------------|----------------|--|
| <b>E.</b> | Approve Agenda for the April 10, 2025, Regular<br>Public Meeting of the Board of Directors    | Vote               | Claudette Beck |  |
| <b>F.</b> | Approve Minutes of the February 18, 2025,<br>Regular Public Meeting of the Board of Directors | Approve<br>Minutes | Claudette Beck |  |

|  | Purpose         | Presenter      | Time |
|--|-----------------|----------------|------|
| <b>G.</b> Approve Minutes of the March 4, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes | Claudette Beck |      |

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

|                                |      |                |
|--------------------------------|------|----------------|
| <b>A.</b> Consent Agenda Items | Vote | Claudette Beck |
|--------------------------------|------|----------------|

1. The Board will be asked to approve the 2025-26 Parent-Student Handbook
2. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure
3. The Board will be asked to approve the revised Title IX Policy Prohibiting Discrimination on the Basis of Sex
4. The Board will be asked to approve the revised Harassment, Intimidation, Discrimination and Bullying Policy
5. The Board will be asked to approve the revised Service Animal Policy

## III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

|                          |     |                |
|--------------------------|-----|----------------|
| <b>A.</b> Public Comment | FYI | Claudette Beck |
|--------------------------|-----|----------------|

## IV. School Reports and Information

|                                      |     |                  |
|--------------------------------------|-----|------------------|
| <b>A.</b> Finance Update             | FYI | Guita Sharifi    |
| <b>B.</b> Area Superintendent Update | FYI | Victor Nardiello |

|  | Purpose | Presenter        | Time |
|--|---------|------------------|------|
| <b>C.</b> WIOA Update  | FYI     | Victor Nardiello |      |
| <b>D.</b> Principal Update   | FYI     | Melissa Rashid   |      |
| <b>E.</b> California Community Schools Partnership Program (CCSPP) Implementation Grant Update   | FYI     | Sharon Lee       |      |
| <b>F.</b> Local Control and Accountability Plan Goals and Metrics  | FYI     | Sharon Lee       |      |
| <b>G.</b> School Survey Report   | FYI     | Sharon Lee       |      |
| <b>H.</b> CDE Notification of 2023-2024 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2024-2025 Special Education Monitoring Activities | FYI     | Memry Molina     |      |
| <b>I.</b> Current Vendor List  | FYI     | Victor Nardiello |      |
| <b>J.</b> 2025-2026 Board Meeting Dates  | FYI     | Claudette Beck   |      |
| <b>V. Public Hearing</b>   |         |                  |      |
| <b>A.</b> Open Public Hearing  | Vote    | Claudette Beck   |      |
| <b>B.</b> The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the revised Personalized Learning Policy                       | Discuss | Victor Nardiello |      |
| <b>C.</b> Close Public Hearing   | Vote    | Claudette Beck   |      |
| <b>VI. Action Items</b>  |         |                  |      |
| <b>A.</b> The Board will be asked to approve the revised Personalized Learning Policy  | Vote    | Victor Nardiello |      |
| <b>B.</b> The Board will be asked to approve the revised Charter School Accounting Manual  | Vote    | Guita Sharifi    |      |
| <b>C.</b> The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency   | Vote    | Victor Nardiello |      |

|   | Purpose | Presenter      | Time |
|---|---------|----------------|------|
| permit and/or limited assignment permit for teachers at the School for the 2025-2026 School Year per California Code of Regulations §80026  |         |                |      |
| <b>VII. Additional Corporate Officers and Board Members' Observations and Comments</b>  |         |                |      |
| <b>A.</b> Observations and Comments   | FYI     | Claudette Beck |      |
| <b>VIII. Closed Session</b>   |         |                |      |
| <b>A.</b> Adjourn open public Board meeting to go into closed session   | Vote    | Claudette Beck |      |
| <ul style="list-style-type: none"> <li>1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2): (1 matter)</li> <li>2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).)<br/>Title: Superintendent</li> </ul> |         |                |      |
| <b>B.</b> Adjourn closed session and reconvene to open public Board meeting   | Vote    | Claudette Beck |      |
| <b>C.</b> Report of action taken or recommendations made in closed session, if any  | FYI     | Claudette Beck |      |
| <b>IX. Closing Items</b>  |         |                |      |
| <b>A.</b> Next Board Meeting Date: June 5, 2025, 12:30pm  | FYI     | Claudette Beck |      |
| <b>B.</b> Adjourn Meeting   | Vote    | Claudette Beck |      |

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or

actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@assurancelearning.org](mailto:publiccomments@assurancelearning.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.