

Assurance Learning Academy

Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

Date and Time

Thursday June 5, 2025 at 12:45 PM PDT

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 243 796 562 252

Passcode: zq2fE2gi

Dial in by phone

[+1 657-207-0015,,100433295#](#)

Phone conference ID: 100 433 295#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@assurancelearning.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Agenda

Purpose	Presenter	Time
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I. Opening Items

12:45 PM

Opening Items

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| A. | Call the Meeting to Order | Claudette Beck |
| B. | Record Attendance and Guests | Claudette Beck |

Members of the Board Roll Call and Establishment of Quorum

Claudette Beck, Board President

Michael R. Adams, Board Secretary

Victoria Hancock, Board Member

John Dortch, Board Member

Carol Stanford, Board Member

Learning Centers Roll Call:

32248 Crown Valley Rd., Rooms 113-114, Acton, CA 93510

8399 Topanga Canyon Blvd., Canoga Park, CA 91304

9027 Gallatin Road, Downey, CA 90240

26640 Western Avenue, Suites F & G, Harbor City, CA 90710

43145 Business Center Pkwy, Suites 101 – 103, Lancaster, CA 93535

2101 Long Beach Blvd., Long Beach, 90806

12502 Van Nuys Blvd., Suite 101, Pacoima, CA 91331

14355 Roscoe Blvd., 2nd Floor, Panorama City, CA 91402

411 S Brand Blvd., San Fernando, CA 91340

12510 Van Nuys Blvd., Suite 104, Pacoima, CA 91331

6842 Van Nuys Blvd., 6th Floor, Van Nuys 91405

707 West C Street, Wilmington, CA 90744

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|-----------|----------------------|----------------|
| C. | Pledge of Allegiance | Claudette Beck |
| D. | Staff Introductions | Claudette Beck |

At this time, staff members will be invited to state their names and titles

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|-----------|--|--------------------|----------------|
| E. | Approve Agenda for the June 5, 2025, Regular
Public Meeting of the Board of Directors | Vote | Claudette Beck |
| F. | Approve Minutes of the April 10, 2025, Regular
Public Meeting of the Board of Directors | Approve
Minutes | Claudette Beck |

II. Consent Agenda

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A. Consent Agenda Items	Vote	Claudette Beck
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1. The Board will be asked to accept the Uniform Complaints Report for the 2024-2025 school year: 0 Complaints Received
2. The Board will be asked to approve the revised School Safety Plan

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A. Public Comment	FYI	Claudette Beck
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IV. School Reports and Information

A. Finance Update	FYI	Guita Sharifi
B. Area Superintendent Update	FYI	Victor Nardiello
C. Report on Mathematics Placement Results	FYI	Victor Nardiello
D. LCFF Local Indicators Report	FYI	Sharon Lee
E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2023, as filed	FYI	Guita Sharifi
F. 2025-2026 Board Meeting Dates	FYI	Claudette Beck

	Purpose	Presenter	Time
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V. Public Hearing

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| A. | Open Public Hearing | Vote | Claudette Beck |
| B. | The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the 2025-2026 Budget Overview for Parents (BOP) and the Local Control and Accountability Plan (LCAP) for the 2025-2026 school year | Discuss | Sharon Lee |
| C. | Close Public Hearing | Vote | Claudette Beck |

VI. Action Items

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|-----------|--|------|------------------|
| A. | The Board will be asked to approve the 2025-2026 Budget Overview for Parents (BOP) and Local Control and Accountability Plan (LCAP) for the 2025-2026 school year | Vote | Sharon Lee |
| B. | The Board will be asked to confirm its acknowledgment that Claudette Beck, Michael R. Adams, Victoria Hancock, John Dortch and Carol Stanford have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Antelope Valley Learning Academy, Inc. for the term July 1, 2025 through June 30, 2026 | Vote | Bill Thompson |
| C. | The Board will be asked to approve the Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2024-25 | Vote | Sharon Lee |
| D. | The Board will be asked to approve revisions to Diploma Path 2 – Special Circumstances for students aged 19 or older who are at risk of not graduating due to extenuating life circumstances, and Diploma Path 3 – Special Programs for protected student populations (state minimum) | Vote | Victor Nardiello |

	Purpose	Presenter	Time
E. The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Victor Nardiello	
F. The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Claudette Beck	
G. The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
H. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2025-2026, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
I. The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
J. The Board will be asked to approve the Budget for the 2025-2026 fiscal year	Vote	Guita Sharifi	
K. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2025-2026 school year	Vote	Victor Nardiello	
L. The Board will be requested to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2025-2026 school year, as necessary, to ensure sufficient cash flow in accordance with the RLOC terms and applicable interest rates	Vote	Guita Sharifi	
M. The Board will be requested to approve securing a revolving loan from Lifelong Learning Administration Corporation (LLAC) for the 2025-2026 school year, as necessary, to ensure sufficient cash flow, in accordance with the	Vote	Guita Sharifi	

	Purpose	Presenter	Time
promissory note terms and applicable interest rates			
N. The Board will be asked to approve the signers for all bank accounts	Vote	Claudette Beck	
VII. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Claudette Beck	
VIII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Claudette Beck	
1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Government Code section 54956.9(d)(2): (1 matter) 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Claudette Beck	
C. Report of action taken or recommendations made in closed session, if any	FYI	Claudette Beck	
IX. Closing Items			
A. Next Board Meeting Date: September 4, 2025, 1:00pm	FYI	Claudette Beck	
B. Adjourn Meeting	Vote	Claudette Beck	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality,

national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@assurancelearning.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.