

APPROVED

Assurance Learning Academy

Minutes

Regular Board Meeting

Operated by Antelope Valley Learning Academy Inc, A California Non-Profit Public Benefit Corporation

Date and Time

Tuesday January 13, 2026 at 11:30 AM

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 297 991 928 768 6

Passcode: hy3Fn2q8

Dial in by phone

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Phone conference ID: 284 667 36#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@assurancelearning.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Carol Stanford, Claudette Beck, John Dortch, Michael R Adams, Victoria Hancock

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Beck read aloud the notices regarding meeting logistics and accommodations.

Claudette Beck called a meeting of the board of directors of Assurance Learning Academy to order on Tuesday Jan 13, 2026 at 11:30 AM.

B. Record Attendance and Guests

Board President Beck performed a board member roll call, and a quorum was established.

Board President Beck then introduced Jillian Rojas, who performed a roll call of the learning center locations that joined the meeting via a two-way teleconference line.

C. Pledge of Allegiance

Board Member Stanford led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Jeri Vincent, Corporate Secretary

Shellie Hanes, Superintendent

Darin Bower, COO

Victor Nardiello, Area Superintendent

Jamie Lambert, Principal

Bill Thompson, Legal Counsel

Claudio Wohl, Sr. VP of Finance, LLAC

E. Approve Agenda for the January 13, 2026, Regular Public Meeting of the Board of Directors

John Dortch made a motion to approve Agenda for the January 13, 2026, Regular Public Meeting of the Board of Directors.

Michael R Adams seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

John Dortch Aye

Victoria Hancock Aye

Carol Stanford Aye

Roll Call

Claudette Beck Aye

II. Public Comment

A. Public Comment

Board President Beck read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Beck asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. Action Items

A. The Board will be asked to approve the June 30,2025, Annual Audit Report for the school

Guita Sharifi directed the board to the annual audit report and introduced Aubrey Mann, Partner, CPA at Wilkinson, Hadley, King & Co., to review the 2024-25 fiscal year audit report in detail with the board.

Ms. Mann greeted the board and reviewed each of the financial statements in detail and explained the purpose of each report, highlighting specific financial data.

Ms. Mann then directed the board to the Independent Auditor's Report letter located at the end of the report, showing the school received an unmodified report with no findings for the year ending June 30, 2025.

Board President Beck thanked Ms. Mann. Hearing no further questions or comments, Ms. Beck asked for a motion.

Carol Stanford made a motion to approve the June 30,2025, Annual Audit Report for the school.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye

Claudette Beck Aye

Roll Call

John Dortch Aye
Carol Stanford Aye
Victoria Hancock Aye

IV. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

There were no further comments or observations.

V. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Case Name: Barbara Blechen vs. Antelope Valley Learning Academy, et al.

Los Angeles Superior Court Case Number: 25STCV35447

Michael R Adams made a motion to adjourn open public Board meeting to go into closed session.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Michael R Adams Aye
Victoria Hancock Aye
Carol Stanford Aye
Claudette Beck Aye
John Dortch Aye

B. Adjourn closed session and reconvene to open public Board meeting

Carol Stanford made a motion to adjourn closed session and reconvene to open public Board meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
John Dortch Aye
Michael R Adams Aye
Claudette Beck Aye
Victoria Hancock Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Beck stated no action was taken in closed session for:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Case Name: Barbara Blechen vs. Antelope Valley Learning Academy, et al.

Los Angeles Superior Court Case Number: 25STCV35447

VI. Closing Items

A. Next Board Meeting Date: March 3, 2026, 1:00pm

B. Adjourn Meeting

Michael R Adams made a motion to adjourn the meeting.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

John Dortch Aye

Michael R Adams Aye

Claudette Beck Aye

Victoria Hancock Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,
Michael R Adams

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@assurancelearning.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.